

AGENDA

REGULAR MEETING OF COUNCIL

Tuesday, October 8, 2013

7:30 p.m.

**George Fraser Room, Ucluelet Community Centre
500 Matterson Drive,
Ucluelet, B.C.**

Council Members:

Mayor Bill Irving

Councillor Dario Corlazzoli

Councillor Geoff Lyons

Councillor Sally Mole

Councillor Randy Oliwa



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REGULAR COUNCIL MEETING AGENDA

October 08, 2013 at 7:30 pm
 George Fraser Room, Ucluelet Community Centre
 500 Matterson Drive, Ucluelet, BC

<p>CALL TO ORDER:</p>	
<p>ADOPTION OF MINUTES:</p> <p>September 10, 2013 Regular Council Minutes</p>	
<p>PUBLIC INPUT, DELEGATIONS & PETITIONS:</p> <p>D-1 Increase in Noise Levels From Eber Rd Fish Plants Lance Blackwell, Presentor</p>	
<p>CORRESPONDENCE:</p> <p>C-1 Scouts Canada Fee Waiver Request for UAC Hall Jennifer Rhodes, Group Commissioner - First Ucluelet Scouts</p> <p>C-2 Ucluelet Shoreline Water Testing Inquiry Andrea Murray</p> <p>C-3 Foster Family Month Stephanie Cadieux, Minister of Children and Family Development</p> <p>C-4 Noise Complaint-Waters Edge Strata VIS 4943 Various</p>	
<p>INFORMATION ITEMS:</p> <p>I-1 Youth Parliament of British Columbia Dora Turje, Registrar for YPBC Alumni Society</p> <p>I-2 Funding Opportunity for Beautification Projects Dylan Gothard, Design Manager - BC Hydro</p> <p>I-3 Community Forest Agreement Update Mary Bauto, Acting District Manager - South Island Natural Resources District</p>	

REPORTS:

- R-1 Expenditure Voucher G-18/13 and G-19/13**
Jeanette O'Connor, CFO
- R-2 Quarterly Motion Report – July to September, 2013**
District of Ucluelet
- R-3 Quarterly Managers Report – July to September, 2013**
District of Ucluelet
- R-4 Proposed Signage for Historical Canoe Log**
Patricia Abdulla, Planning Manager
- R-5 RZ#13-01 - Proposal to Rezone 1601 Peninsula Road**
Patricia Abdulla, Planning Manager
- R-6 RZ#13-02 – Proposal to Rezone 286 Main Street**
Patricia Abdulla, Planning Manager
- R-7 Ucluelet Municipal Property Tax Exemption Bylaw 2014**
Jeanette O'Connor, CFO
- R-8 Birth Certificate & Marriage Certificate**
Abby Fortune, Director of Parks & Recreation

LEGISLATION: None

COM-1 COUNCIL COMMITTEE REPORTS

Councillor Dario Corlazzoli *Deputy Mayor October-December*

- ◆ Coastal Community Network
- ◆ Fisheries
- ◆ Signage Committee
- ◆ Ucluelet Chamber of Commerce
- ◆ Ucluelet Recreation Committee (*alternate*)
- ◆ Wild Pacific Trail

Councillor Geoff Lyons *Deputy Mayor April-June*

- ◆ Central West Coast Forest Society
- ◆ Food Bank on the Edge
- ◆ Local Marine Advisory Committee
- ◆ Ucluelet & Area Historical Society
- ◆ Clayoquot Biosphere Trust Society (*alternate*)
- ◆ West Coast Multiplex Society

Councillor Sally Mole *Deputy Mayor July-September*

- ◆ Harbour Advisory Commission
- ◆ School Liaison (*alternate*)
- ◆ Ucluelet & Area Child Care Society
- ◆ Ucluelet Affordable Housing Society
- ◆ Ucluelet Recreation Commission
- ◆ Vancouver Island Regional Library (*alternate*)
- ◆ Westcoast Community Resources Society
- ◆ Coastal Family Resource Coalition

Councillor Randy Oliwa *Deputy Mayor January-March*

- ◆ Parent Advisory Committee/Public School Liaison
- ◆ Sea View Senior's Housing Society
- ◆ Ucluelet Volunteer Fire Brigade
- ◆ Ucluelet/Provincial Emergency Program
- ◆ Vancouver Island Regional Library Board

Mayor Bill Irving

- ◆ Alberni-Clayoquot Regional District
- ◆ Pacific Rim Harbour Authority
- ◆ Aquarium Board

NEW BUSINESS:

PUBLIC QUESTION PERIOD:

ADJOURNMENT

RESOLVE INTO CLOSED SESSION

Notice: This meeting may be closed to the public only where items for consideration meet the requirements of Section 90 of the Community Charter.

DISTRICT OF UCLUELET

Minutes of the Harbour Authority and Regular Council Meeting
held in the George Fraser Room, 500 Matterson Drive,
Ucluelet, BC on September 10, 2013 at 7:30 pm

COUNCIL PRESENT:

Mayor Irving
Councillor Corlazzoli
Councillor Lyons
Councillor Oliwa

STAFF PRESENT:

Andrew Yeates, CAO
Patricia Abdulla, Manager of Planning
Morgan Dossall, Recording Secretary

REGRETS:

Councillor Mole

CALL TO ORDER:

Mayor Irving called the meeting to order at 7:30 pm.

- Special Presentation: Taayii Haw'iih Wilson Jack, Yuułu?ii?ath Nation and his speaker, Tyson Touchie.

Elder, and former Taayi Haw'iih, Lawrence Jack, of the Jack family passed away, and the family wish to express their appreciation to the District of Ucluelet Council and staff for providing the family with use of the UCC hall for the memorial service, and also to the entire community of Ucluelet for supporting the Jack family in their loss.

APPROVAL OF MINUTES:

Moved by Councillor Lyons, seconded by Councillor Oliwa to adopt the August 13, 2013 Regular Council minutes as presented.

CARRIED

ERRORS OR OMISSIONS:

- Amend 'Errors or Omissions' amendment to July 23, 2013 Special Council minutes, item I-2 motion to read: *"Moved by Mayor Irving, seconded by Councillor Corlazzoli to ask for another meeting, and for Councillor Lyons to draft a response letter."*
- Amend 'New Business' motion regarding including Yuułu?ii?ath word for 'Welcome' on District of Ucluelet signage to read: *"...to hang on District Boundary sign"* instead of *"...to hang on new junction sign."*

BUSINESS OUT OF THE MINUTES:

- Councillor Lyons requests that staff present Council with options regarding Cedar St. / Cypress St. zoning request.

PUBLIC INPUT, DELEGATIONS & PETITIONS:

D-1 West Coast Multiplex Project Memorandum of Understanding
Susan Payne, West Coast Multiplex Society

Moved by Councillor Lyons, seconded by Councillor Corlazzoli to sign the West Coast Multiplex Society's revised Memorandum of Understanding.

CARRIED

CORRESPONDENCE:

C-1 Request regarding Infrastructure Costs from BC Hydro
Stewart Young, Mayor of Langford

Moved by Councillor Oliwa, seconded by Councillor Lyons to receive correspondence item C-1 for information.

CARRIED

C-2 Wyndansea, Covenant Modifications
Elke Loof-Koehler, Wyndansea Development Corporation

Moved by Councillor Corlazzoli, seconded by Councillor Lyons to receive correspondence item C-2 for information.

CARRIED

C-3 Mutual Aid Fire Protection Agreement & Joint Council Meeting with District of Tofino
Jane Armstrong, Corporate Services Manager

Moved by Councillor Lyons, seconded by Councillor Oliwa to authorize staff to discuss the development of a mutual aid fire protection agreement with the District of Tofino, and to authorize a joint meeting between the District of Ucluelet and the District of Tofino to take place at a time convenient to both Councils.

CARRIED

INFORMATION ITEMS:

I-1 Public Compliments Received by District
Finance and Administration, District of Ucluelet

Moved by Councillor Corlazzoli, seconded by Councillor Lyons to receive information item I-1.

CARRIED

REPORTS:

R-1 Expenditure Voucher G-16/13 and G-17/13
Jeanette O'Connor, CFO

Moved by Councillor Lyons, seconded by Councillor Corlazzoli to receive Expenditure Voucher G-16/13 and G-17/13.

CARRIED

R-2 Proposal to Rezone 1601 Peninsula Road – RZ#13-01

Patricia Abdulla, Planning Manager

Moved by Councillor Oliwa, seconded by Councillor Corlazzoli to receive report R-2 for discussion.

CARRIED

Moved by Councillor Lyons, seconded by Councillor Oliwa to approve option 2 of Rezoning Proposal RZ#13-01; District Council requests staff work with the applicant to reach a compromise regarding the collection of additional parking funds, as well as additional security for the District of Ucluelet with regards to the walkways and corner garden.

CARRIED

R-3 Amendment to DP#12-06 for Lodge Hotel Building

John Towgood, Assistant Planner

Moved by Councillor Lyons, seconded by Councillor Corlazzoli to receive report R-3 and approve recommendations 1 and 2.

CARRIED

R-4 Parks and Recreation Master Plan

Abby Fortune, Director of Parks and Recreation

Moved by Councillor Lyons, seconded by Councillor Oliwa to receive report R-4.

CARRIED

COMMITTEE REPORTS:

Councillor Dario Corlazzoli

Fisheries

- Meeting set for September 27, 2013 in Vancouver
- Hake fisheries doing fairly well; processing efficiency has been improved
- Still have substantial amount of fish taken to Vancouver by factory ships

Ucluelet Chamber of Commerce

- Edge-to-Edge Marathon route changed to increase safety for runners; need to re-register as a qualifier for Boston Marathon,;
- AGM on October 24, 2013
- Gala set for late November

Pacific Rim Visitor Centre and Chamber of Commerce Statistics

- PRVC -visitation down 10% for April - June; up 50% for July and August; record-breaking numbers in September
- Ucluelet location -visitation down 20% for April - June; up 2% for July and August
- Thanks to the signage committee and District staff for sign installation
- Thanks from Chamber of Commerce for work on completed Wild Pacific Trail before marathon

Councillor Geoff Lyons

Food Bank on the Edge

- Next meeting September 12, 2013

Ucluelet & Area Historical Society

- Hosting a Japanese weekend on November 09, 2013 at UCC
- Working on historical signage plan, starting with, Crow's Nest and Lodge to present to planner;

Clayoquot Biosphere Trust Society

- Reserve increased from \$12 million to \$13.8 million
- Collected \$10,000 from Otalith Music Festival, \$9000 from Vancouver Foundation, and \$3000 from Mainstream Canada
- Biosphere celebration November 06-09, 2013
- Next meeting October 10, 2013 at Hittatsoo from 6-9pm; open to public
- interviewed candidates for alternate ACRD position;

Councillor Randy Oliwa

Parent Advisory Committee/Public School Liaison

- Parent Advisory Elementary School BBQ on September 11, 2013 from 5-7pm
- Elementary school PAC meeting October 01, 2013
- High school PAC Chair Adrienne Mason stepped down

Sea View Senior's Housing Society

- Will present topics of interest to Ministry at UBCM

Ucluelet Volunteer Fire Brigade

- Holding celebration for graduates at end of September
- Congratulations to volunteers for amount of effort and hours they put in for training and service

Ucluelet/Provincial Emergency Program

- Coming back on track in October
- Have invited high school administrators to meet to discuss emergency tie-in; high school as marshalling area/hospital in emergency; will erect signage at school with information on emergency preparedness

Vancouver Island Regional Library Board

- VIRL executive director Rosemary Bonanno, Adrienne Mason, and regional representative to present to Council in November to provide updates

Mayor Bill Irving

Aquarium Board

- Meeting September 11, 2013

Moved by Councillor Lyons, seconded by Councillor Corlazzoli to receive all committee reports.

CARRIED

NEW BUSINESS:

Tourism Ucluelet

- Meeting September 10, 2013

Compliments from Public

- Councillor Oliwa received positive comments on how great the District is looking

Speeding at Peninsula/Matterson

- Received notification of near miss of a child at elementary school
- Current process with ICBC, RCMP, and District to discuss high traffic area of Peninsula and Matterson; Report from ICBC is due soon, which will help address traffic issues
- Look at traffic calming/ speed dampening devices and signage

Moved by Councillor Oliwa to install speed dampening devices and appropriate signage along Peninsula Road and Matterson Road.

DEFEATED, as motion did not receive a seconder.

Moved by Councillor Lyons, seconded by Councillor Corlazzoli to paint large block letters reading "9am - 9pm" and "30 km" in two or three locations from Fire Hall to end of elementary school on Peninsula Road, to advertise in The Westerly with a reminder about speed restrictions along the Peninsula Road-Matterson Road corridor, and to notify the RCMP about increasing enforcement in the same area.

CARRIED

Pathway on Peninsula

- bike path is being paved in front of Windsor Plywood Storm drain repairs are being done also

-

Tsunami Debris

- Have found and collected several finely crafted beams from Japan
- Hope to work with Parks Canada to erect tsunami memorial in honour of Japanese people who lost their lives or were affected by the tsunami
- Ministry of Environment from Japan visiting Ucluelet in October

West Coast Aquatic

- Next meeting on September 12, 2013
- Federal government signed agreement with WCA to disperse \$12 million Pacific Salmon Treaty funds
- Ucluelet as one of the impacted communities, will be applying for a portion of those funds

Weddings in Ucluelet

- Local Justice of the Peace noted a significant number of weddings happening in Ucluelet; suggested the District provide newlyweds with a certificate to congratulate them, thank them for marrying in Ucluelet, and inviting them back for future anniversaries

Moved by Mayor Irving, seconded by Councillor Lyons to request that staff pursue the creation of, and bring back to Council for their review, a certificate for marrying couples that offers the District's congratulations and gratitude for choosing Ucluelet and invites them to return for future anniversaries; this certificate, upon approval, would then be offered to local resorts and other appropriate organizations.

CARRIED

Higher Education Committee

- Mayor Irving and Councillor Oliwa attended Tla-o-qui-aht and Tofino Higher Education Committee meeting on September 09, 2013
- Currently working on a business plan
- Tofino and Ucluelet agree a higher education facility on the west coast would benefit both communities
- Tofino congratulated Ucluelet on its Economic Development plan, and are currently building their own

PUBLIC QUESTION PERIOD

Council received comments from the public.

ADJOURNMENT:

Moved by Councillor Corlazzoli, seconded by Councillor Lyons that it is in the opinion of Council that the public interest requires that persons other than members of Council and Officers be excluded from the meeting to consider confidential matters related to a legal issue, pursuant to section 90(1), subsections (g) and (i) of the Community Charter and that Council continue the meeting in closed session.

CARRIED

Mayor Irving suspended the regular council meeting at 8:54pm.

Moved by Mayor Irving, seconded by Councillor Corlazzoli to extend the closed session past 10 p.m.

CARRIED

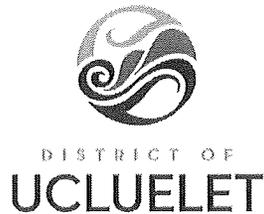
Mayor Irving resumed the regular council meeting at 10:06pm.

Mayor Irving adjourned the regular council meeting at 10:08pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday September 10, 2013 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC

Bill Irving
Mayor

Andrew Yeates
CAO



Request to Appear as a Delegation

All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 11:00 a.m. the Wednesday preceding the subsequent Council meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive by 7:20 p.m. and be prepared for the Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor Irving.

The District Office will advise you of which Council meeting you will be scheduled for. For more information contact the District of Ucluelet at 250.726.4774, or email info@ucluelet.ca

Requested Council Meeting Date:	<u>OCTOBER 8, 2013</u>
Organization Name:	_____
Name of Presenter:	<u>LANCE BLACKWELL</u>
Name of Applicant if Other than Above:	_____
Contact Phone Number & Email:	<u>lance@lanceblackwell.com</u> ²⁵⁰⁻⁷²⁶⁻⁵²⁵⁰
Mailing Address with Postal Code:	<u>BOX 541 UCLUELET, VOR 3A0</u>
Audio/Visual requirements: Laptop	<u>NO</u> Projector <u>NO</u> Screen <u>NO</u>
Topic:	<u>INCREASE IN NOISE LEVELS FROM EBER ROAD FISH PLANTS.</u>
Action You Wish Council to Take:	<u>CONSIDER ENFORCING BYLAW #1 FROM SECTION 5. OF THE UCLUELET BYLAW.</u>

OCT 02 2013

October 2, 2013

Dear Mayor and Council,

We represent a group of residents living on and around the Eber Road area of Ucluelet and we respectfully request a follow-up to our letter (copy enclosed) sent to you September 8, 2012 detailing the concerns regarding late night fish plant activities around Eber Road.

To avoid duplication, we are requesting a follow-up to the items mentioned in paragraph 3 of that letter. Although the parking of large trucks on Eber Road has abated somewhat, there have been no improvements to any of the other items mentioned, and in fact we noticed an increase in activity this year which subsequently brought about an increase in trucking activity through all hours of the night, truck headlights shining through apartment and residential bedroom windows, an increase in yelling and metallic banging as forklifts climb up and down ramps, and an increase in the sound of the forklift back-up lights - culminating in a combination of sounds that we feel is unacceptable and unreasonable, even as far away as Helen and Rupert Road. That sound is then doubled when both plants are in operation, making sleep for many of us an elusive dream.

The plants ran consistently all night with very few breaks over the past season and many of us feel this is still in contravention to section f/ of the Bylaws outlined on page 2 of last year's letter attached, as it appears no attempts have been made to sequester noise.

Many of us are also aware of the fact that Nuisance Law states that, regardless of where we live or how we came to live there; **"The law recognizes that landowners, or those in rightful possession of land, have the right to the unimpaired condition of the property and to reasonable comfort and convenience in its occupation."**

Nuisance Law also states; **"In an attempt to escape liability, a defendant may argue that legislation (such as zoning laws or licenses) authorizes a particular activity. Legislative authority will not excuse a defendant from liability if the conduct is unreasonable."**

In view of the fact that few or no attempts at sequestering noise have been made, we feel the conduct from both fish plants has been unreasonable. We understand that beyond Bylaw Enforcement, pursuing Nuisance Laws would be up to each individual or as a collective for those interested. We also know that when neighbours have finally said "we've had enough!" that a combined effort of neighbours enforcing Nuisance Laws can alter plane, boat and truck routes, restrict hours of operation and in some cases, receive court injunctions to completely shut a business down.

September 8th, 2012

Dear Mayor and Council,

We represent a group of residents on Eber Road and the surrounding area who are seeking a solution to the escalation of late and all-night truck activity and noise in our neighbourhood over the past few years, stemming from the commercial activity at the fish plants on Eber Road. As recently as last week we have witnessed as many as six semi-trailers at once lined up along Eber Road with hazard lights flashing, engines running, and in some cases truck refrigerator units running continuously until late into the night and in some cases all night. In addition to blocking access to many residential properties and creating potential safety hazards for local residents, the noise has escalated to the point of creating stress and lack of sleep for many residents.

Mayor and Council must note that as local residents we understand the need for economic diversity and employment in Ucluelet and we are not opposed to industry of any kind. As many of us have lived here for over 10 years, we will also point out that in past years the previous owners of the operating plants were always willing to deal respectfully with the neighbours to sequester or muffle commercial noise by keeping the compressor door closed, stacking totes around the property to muffle refrigerator units on trucks, and to have trucks waiting to load stay in non-residential areas until their loading time commenced, thereby eliminating noise and the safety concerns associated with commercial trucks in residential neighbourhoods.



In addition to the above noises mentioned, Neptune Ice also installed a hake pump a few years ago which currently sits on the dock in front of their facility, completely uncovered and un-insulated or muffled, and emits a high-pitched whining sound well above any levels considered neighbourly or reasonable to those attempting to sleep or even enjoy their own property and residence. The hake pump can be heard from residents as far away as Rupert Road and Imperial Lane. As District records will show, numerous requests to Neptune Ice from former bylaw enforcer Garth Cameron to comply with local noise bylaws by muffling or even moving the hake pump and other equipment were met with flat refusals, stating that they were commercially zoned and free to operate at will.

We are of the understanding that although the section of waterfront property containing the plants is grandfathered in as commercial during the area rezoning that occurred several years back, the balance of the surrounding area including Eber Road is zoned residential, and as such we feel it is reasonable to request that Bylaw No. 915 (A Bylaw to Regulate Noise in the District of Ucluelet) be made applicable to all residents of this area. Upon examination of the current District bylaws, we are requesting action from the District to enforce the following bylaws (attached):

Sec.2. GENERAL REGULATIONS. a) thru d), Sec. 3. PROHIBITIONS a) thru i)

And most specifically under section 5. EXCEPTIONS



e) Any work carried out during restricted hours with written permission of the Chief Administrative Officer, Director of Engineering or designate, specifying the time during which such restricted hours when such work or event may be performed.

f) Any business or industry established in accordance with the District of Ucluelet Zoning Bylaw, as now amended or as may be amended or re-enacted from time to time, in any area designated as approved for that type of operation provided that all precautions are taken according to criteria as defined by District of Ucluelet for abating, controlling or limiting noise, odor, effluvia, smoke, vibration and nuisance arising from the industry conducted, so that the same may be free from neighbourhood offence as possible.



Although we understand the need and the right for the plants to conduct business, some of us are in the long-term or short-term rental accommodation business, and as a result of the changes in ownership of both plants, the addition of hake pumping at Neptune, and subsequent increase in activity and noise levels, our businesses have been negatively impacted. Those of us not in the accommodation business feel it is reasonable and in fact allowed by law for us to fully enjoy our property and residences.

We eagerly await your response to this matter.

Respectfully,

Name (print & sign)	Physical Address	Mailing Address
LANCE BLACKWELL <i>Lance Blackwell</i>	131 GARDEN ST	Box 541
MARILYN MCNEEN <i>M. McNeen</i>	131 GARDEN ST	Box 541
Kyle Deiana <i>Kyle Deiana</i>	1332 Eber Rd	Box 877
Jenna Rist <i>Jenna Rist</i>	1332 Eber Rd #1	General Delivery
Bill Robson <i>Bill Robson</i>	1332 Eber Rd #1	GD
<i>Harlem Congdon</i>	1192 EBER RD	Box 253

As per my open file at RCMP for Traffic Violation of Blocking public access to homes for Ambulance & Fire Trucks. These transport trucks are not on private land they are parked in the middle of the residential roadway blocking homes and to the full dock. Should a fire truck need to serve us, it could not, nor if an ambulance had to attend an accident at a residence, or the fish plant it self this ambulance would not have access. *Harlem Congdon*

Jasen Hutchinson <i>Jasen Hutchinson</i>	1271 EBER RD	Box 641
Lidia Bakes <i>Lidia Bakes</i>	1342 Eber Rd	Box 602
Justin Bakes <i>Justin Bakes</i>	1332 Eber Rd	Box 475

726-7395 djk

05 SEP 2013

DISTRICT OF UCLUELET
BYLAW COMPLAINT FORM

Date: Sept 4, 2013 Complainant's Name: Ted & Tracy Eeftink

Civic Address: 1183 Helen Road Phone No. 250 726-7982

Nature of Complaint: (include, date, time and approximate location)

Sept 4, 8:00pm - 3:00 am excessive loud noise at the 2 fish plants - Neptune & the blue fish plant. Swearing ship blowing its horn. Loud constant noise all night. People yelling.
Sept. 10th report.

Forwarded to Bylaw Officer for action on: _____

Action Taken by Bylaw Department:

BEO File No. Assigned: _____

Forwarded for Council Review: Yes No

Bylaw Enforcement Officer

SEP 11 2013
11:00 AM

DISTRICT OF UCLUELET
BYLAW COMPLAINT FORM

Date: SEPT 11/13 Complainant's Name: MARILYN MCGEOWN & CAROL BEACH
Civic Address: 131 GARDEN STREET Phone No. 250-736-2766

Nature of Complaint: (Include, date, time and approximate location)
EXTREME NOISE FROM FISH PLANTS ON LAGER ROAD - NEPTUNE + VICE ICE
SEPT 4 ALL NIGHT UNTIL 4:30 AM SEPT 5
SEPT 10 ALL NIGHT + CONTINUING INTO MORNING OF SEPT 11 (PAST 6:00 AM)

VERY STRESSFUL, UNBENEFICIAL LEVEL OF NOISE, DAY + NIGHT
INTERFERING SLEEP, HEALTH, BUSINESS QUALITY + WELL-BEING.
RECENTLY CAUSING MAJOR LOSS OF BUSINESS ON OUR PROPERTY.
HIGH PITCHED HAKE PUMPS, DRONE OF BOAT ENGINES, EXCESSIVE YELLING,
METAL FORKLEIFTS WITH CONSTANT BEEPING.

Forwarded to Bylaw Officer for action on: SEPT 11/13

Action Taken by Bylaw Department

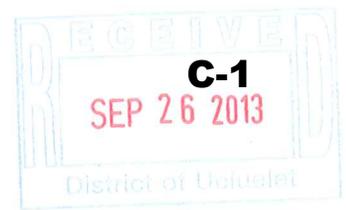
PHONE MESSAGE

To	<u>Patricia</u>	Date	<u>Sept. 11/13</u>	Time	<u>10:20</u>	<input checked="" type="checkbox"/> <small>REC'D</small>
From	<u>Marilyn McGeown</u>					<input type="checkbox"/> URGENT
Company						<input type="checkbox"/> PROMPT
Telephone		Extension				<input checked="" type="checkbox"/> PLEASE CALL
Cellular	<u>250-726-8255</u>	Fax				<input type="checkbox"/> RETURNED YOUR CALL
E-mail						<input type="checkbox"/> WILL CALL AGAIN
Message	<u>please call to make an appt. - would like to discuss her complaint.</u>					<input type="checkbox"/> CAME TO SEE YOU
						<input type="checkbox"/> WANTS TO SEE YOU
						Signature

BEO File No. Assigned: _____

Forwarded for Council Review: Yes No

Bylaw Enforcement Officer



Tuesday September 24th, 2013

Dear Mayor and Council

I am writing to you on behalf of the First Ucluelet Scouts, a chapter of Scouts Canada based here in Ucluelet. Scouting has not happened in Ucluelet for many years and we are happily bringing back this valuable experience for our community's kids with the running of a Beavers and a Cubs program this year.

While much of the Scouting experience is outdoor based we do need to have a gathering area indoors for our meetings, both as a home base and as a place to do indoor activities, particularly in the winter months. The traditional venue for Scouting in Ucluelet has been the UAC Hall, as was the case when I was a Brownie, and Girl Guide or my brother a Beaver, Cub and Scout many years ago when the Hall was run by the local Lions Club.

We would like to again use the UAC Hall as a Scouting base of operations as it is an ideal size and location for our eager Beavers and Cubs. The issue is that since the UAC Hall is now administered by the District of Ucluelet Parks and Recreation Department there are usage fees associated with using the hall that would be prohibitive for us to use this space. We are a volunteer run organization with a very limited budget. In speaking with former residents who were Lions while in Ucluelet it is our understanding that when the UAC Hall was passed over to the District from the Lions Club it was with the understanding that volunteer community programs such as Scouts would continue to be able to utilize this space without charge. In the spirit of this understanding we would request that Council approve our application to have the usage fees for the UAC Hall waived for the First Ucluelet Scouts program.

Thank you for your consideration in this matter. If you have any questions regarding this application please contact me at, 250-726-7746.

Yours in Scouting,

Jennifer Rhodes

Group Commissioner - First Ucluelet Scouts

From: Andrea Murray [surfshackinvestments@icloud.com]
Sent: September-13-13 10:12 AM
To: Info Ucluelet
Subject: water testing - message for Bill Irving

Follow Up Flag: Follow up
Flag Status: Flagged

Hello!

I would like this email to be passed along to our mayor, Bill Irving and our councillors.

As a full time resident of Ucluelet for 5 years we love this beautiful part of the world and this community! It has now been 1 1/2 years since the Japanese Tsunami. With on-going problems at the Fukushima plant - and a continuous release of nuclear waste draining into the sea - I am wondering what we are doing as a community to test our waters (ocean + drinking) to educate ourselves as to how much waste is reaching our shores?

Our entire family spends much time in and around the water surfing. As I watch my 4 year old + 1 year old play in the waves - I wonder what they are jumping in? We have taken such great steps to deal with debris (which is on our shores)...that I would love to request a community initiative to delve deeper into testing to bring peace of mind. This is not to create mass paranoia - but simply education so we can then take appropriate actions.

Can this water testing be done? Is there anything that I or the community can do to help support this?

Looking forward to your response,
smiles,

Andrea Murray
surfshackinvestments@icloud.com
604.721.8917

"Never give up on what you want to do. The person with big dreams is more powerful than the one with all the facts." Albert Einstein

Morgan Dosdall

From: MCF Correspondence Management MCF:EX
[MCF.CorrespondenceManagement@gov.bc.ca]
Sent: September-30-13 3:10 PM
To: Info Ucluelet
Subject: Letter from the Honourable Stephanie Cadieux

Follow Up Flag: Follow up
Flag Status: Flagged

Ref: 213407

His Worship Mayor Bill Irving and Council
District of Ucluelet
E-mail: info@ucluelet.ca

Dear Mayor Irving and Council:

I am pleased to once again announce the proclamation of Foster Family Month. For the past 23 years British Columbia has taken the month of October to celebrate the remarkable contributions that foster families make each and every day of the year.

With approximately 8,100 children- and youth-in-care across the province, our communities rely on foster parents to support children and youth with a broad range of needs. Foster parents help make our communities stronger by providing the foundation a child needs to develop and grow into a confident adult. There is no doubt about it, fostering can be a challenging job. That is why I encourage you to support and recognize foster families in your community as it is vital to show them their efforts are valued and appreciated.

The Ministry of Children and Family Development (MCFD) has created an information kit, including printable posters and fact sheets, to help raise awareness of fostering in your community. To access this information please open the following link at the MCFD Web site: <http://www.mcf.gov.bc.ca/foster/ffm.htm>. We encourage you to recognize Foster Family Month in any way possible. Even simple messages posted on signs in your community and recreation centres and/or your municipal hall are greatly appreciated.

On behalf of the Government of British Columbia and its citizens, I thank you for your recognition and support of foster families in your communities.

Sincerely,

ORIGINAL SIGNED BY

Stephanie Cadieux
Minister of Children and Family Development



July 18, 2013

District of Ucluelet
PO Box 999
Ucluelet, BC V0R 3A0

Dear Sirs:

**RE: Water's Edge Strata Plan VIS 4943
Noise Complaint – Fish Plant**

We write on behalf of the Council of Owners for Strata Plan VIS 4943, Water's Edge.

We are in receipt of a written complaint concerning excessive noise at the neighbouring property located at 1970 Harbour Drive, Ucluelet, BC V0R 3A0.

The complaint alleges that the noises originate from the freezer trucks as they are being used as a full time refrigeration unit.

Thank you for your prompt attention to this matter.

Sincerely,
ARDENT PROPERTIES INC.



Rob Kelly
General Manager

DISTRICT OF UCLUELET
BYLAW COMPLAINT FORM

Date: SEPT 9, 2013 Complainant's Name: (GROUP CONTACT) JOHN LAWE

Civic Address: 1971 HAROLD CR. Phone No. 250-726-8998

Nature of Complaint: (Include, date, time and approximate location)

NOISE BYLAW VIOLATION (SEE ATTACHED)

Forwarded to Bylaw Officer for action on: _____

Action Taken by Bylaw Department:

BEO File No. Assigned: _____

Forwarded for Council Review: Yes No

Bylaw Enforcement Officer

Noise Bylaw Complaint

The residents of Waters Edge listed below (1971 Harbour Crescent) wish to file a noise complaint against Ok Ocean Fisheries of 1970 Harbour Crescent.

This complaint, by the residents listed below, is with regards to the violation of noise bylaw 915, 2003 by the operations and activities at the nearby property owned and operated by Ok Ocean Fisheries. This property is more than 150 meters from the complainant's residential units

The noise has been persistently coming from trailer refrigeration units parked outside of the plant. This noise has occurred at all hours of the day and night since late June 2013. The noise creates a disturbance of the peace for complainants at their residences and can be heard inside some residences even with doors and windows closed.

Our complaint is that sections 2a, 2b, 3a, and 3h of bylaw 915, 2003 are in violation. In addition the exceptions under section 5f do not apply to this operation as Ok Ocean Fisheries has made no efforts to abate, control or limit the noise generated by the trailer refrigeration units which are external to the plant and not part of the normal operation of the fish plant.

List of Complainants

STEVE KEMP		UNIT 205
BARRY EDGE		UNIT 203
JOE ATKINSON		UNIT 208
CAROL ATKINSON	Atkinson	UNIT 208
ROSEMARIE LANE	Roslane	UNIT 106
Jean L.	Jean L.	UNIT 106
Eric Eklund	Eklund	UNIT 202
Lynda Meyer	Lynda Meyer	UNIT 306
HANS TERLINGEN		UNIT 102
ANNEMARIE TERLINGEN		UNIT 102

Noise Bylaw Complaint

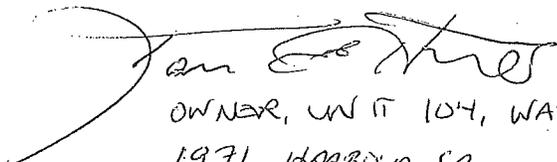
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List of Complainants


OWNER, UNIT 104, WATERS' EDGE
1971 HARBOUR CR.

726-7335 C-4(d)

SEP 09 2013

DISTRICT OF UCLUELET
BYLAW COMPLAINT FORM

Date: Sept 4, 2013 Complainant's Name: Ted & Tracy Eeftink

Civic Address: 1183 Helen Road Phone No. 250 726-7982

Nature of Complaint: (Include, date, time and approximate location)

Sept 4, 8:00pm - 3:00 am excessive loud noise at the 2 fish plants - Neptune & the blue fish plant. Swearing ship blowing its horn. Loud constant noise all night. People yelling.

Forwarded to Bylaw Officer for action on: Patricia - Sept. 09/13

Action Taken by Bylaw Department:

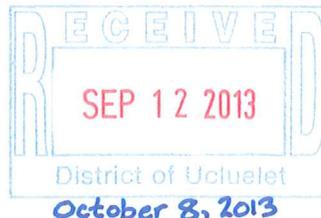
BEO File No. Assigned: _____

Forwarded for Council Review: Yes No

Bylaw Enforcement Officer



7 September 2013



Dear Sir or Madam:

Re: British Columbia Youth Parliament, 85th Parliament

The British Columbia Youth Parliament's 85th Parliament will be held in Victoria at the Provincial Legislative Chambers from December 27 to 31, 2013. The Youth Parliament is a province-wide non-partisan organization for young people ages 16 to 21. It teaches citizenship skills through participation in the December parliamentary session and in community service activities throughout the year. **Youth Parliament is a one year commitment.**

I invite you to encourage eligible youth from your municipality or region to apply to sit as members of the Youth Parliament. Youth Parliament is non-partisan, and applicants need only be interested in learning more about the parliamentary process and in serving their community.

Each applicant who is accepted to attend as a member of BCYP must pay a **\$270** registration fee. Thanks to a grant from Coast Capital Savings, a substantial portion of the cost of transportation and accommodation is covered for all members. Financial support is available for applicants who cannot meet the expense of the registration fee. Requesting financial assistance will not affect an applicant's chance of being selected as a member. We also provide resources for applicants attempting to secure funding from community sources, including schools and service clubs (see www.bcyp.org/joinus.html).

Members will sit and debate in the Legislative Chambers for five days and will be accommodated for four nights at the Harbour Towers Hotel in Victoria. During that time, participants are supervised by members of the Board of Directors of the Youth Parliament of B.C. Alumni Society and other youth parliament alumni. In addition, transportation to and from Victoria will be provided for all members who require it.

I have enclosed an application form and two copies of a brochure about BCYP. I encourage you to make the application form and brochure available to interested young people and to make copies of the forms as needed. If your municipality sponsors a "youth of the year" award or has a municipal youth council, young people with that sort of initiative and involvement are ideal candidates for our organization. A soft copy of the form is available from our website at www.bcyp.org/joinus.html, along with soft copies of the brochure and a promotional poster.

All applications must be received by October 23, 2013. Applicants will be notified whether they have been selected in early November. If you require more information, please contact me by telephone or e-mail as indicated above, or visit our website at www.bcyp.org.

Yours truly,

Dora Turje
Registrar, Youth Parliament of B.C. Alumni Society



FOR GENERATIONS

BC Hydro T&D
Phone: (250) 897-7403
Cell: (250) 703-3766
Fax: (250) 897-7411

Date: 5 September 2013

Mayor Bill Irving and Council
District of Ucluelet
PO Box 999
Ucluelet, BC
V0R 3A0

Dear Mayor and Council:

Subject: **Funding Available for Electric Beautification Projects**

Annually, BC Hydro budgets one million dollars for municipal beautification projects. Municipalities wanting to place existing overhead distribution lines underground to address environmental concerns, improve visual aesthetics or accommodate community redevelopment projects are welcome to apply for funding.

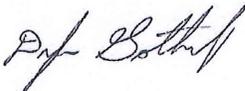
Funding is available for one-third of the BC Hydro beautification project estimated cost and the original scope. The attachment describes our program in more detail.

If you are considering a beautification project, an application form (attached) must be returned by October 1st with a description of the project, a map showing the extent of the project and an explanation of the project's objectives.

After receiving your application, we will prepare a "ballpark" estimate of cost for your municipality to consider. The municipality will be asked to confirm intent to fund two-thirds of the project's estimated cost and to confirm that the telephone utility has been advised of the project details. This confirmation must be received at BC Hydro by November 15th. The successful applicants will be notified by January 31. All accepted projects must begin within the fiscal year that they are approved and be completed within 12 months.

I would be pleased to answer any questions you may have about the program. If you would like to be considered for funding in 2014, please submit your application no later than October 1, 2013.

Yours truly,



Dylan Gothard, Design Manager
Distribution Engineering & Design
North Vancouver Island Process Centre

cc: TELUS
Enclosures

Build a Power Smart Building

Find out if you qualify for Power Smart incentives for your new construction project. Make your next project a sustainable, energy-efficient building. Visit www.bchydro.com/business or call 604-453-6400 in the Lower Mainland, 1-866-453-6400 elsewhere in B.C.

BEAUTIFICATION PROJECTS INFORMATION

INTRODUCTION

The purpose of BC Hydro's participation in Beautification Projects is to cooperate with municipal governments in achieving their objectives related to environmental concerns and visual aesthetics. This pamphlet summarizes BC Hydro's policy and describes the principal considerations that should be included in a proposal for participation by BC Hydro.

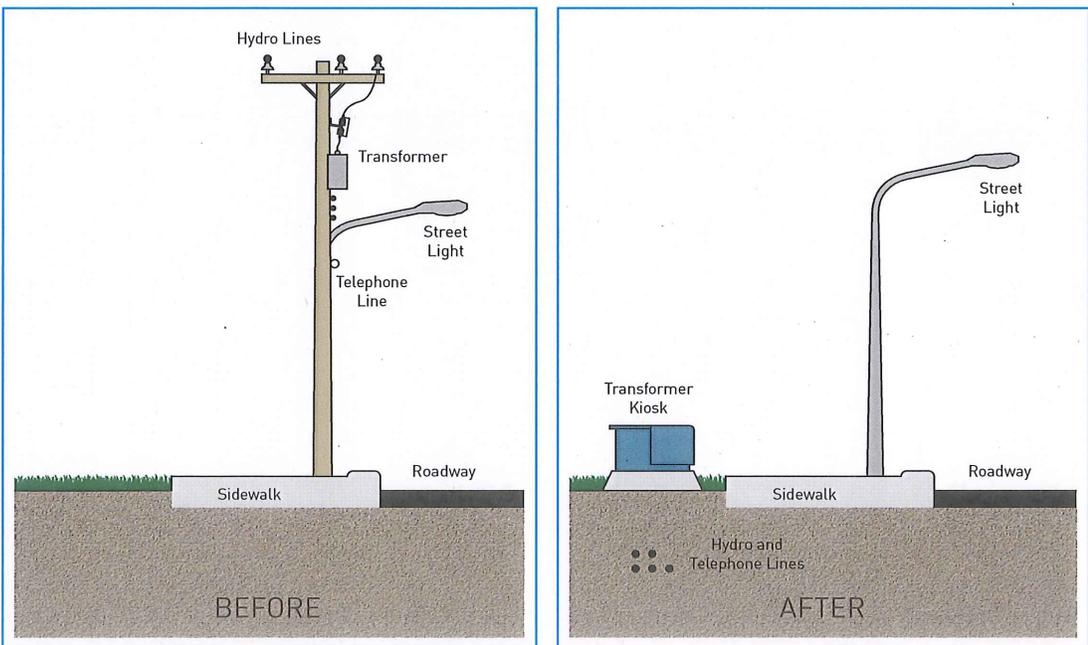


FIGURE 1:
A typical overhead electrical service before the work, and how underground service is typically arranged after the work.
The example includes an instance where a transformer, street light and telephone line are involved.

FUNDING OBJECTIVE

Municipal governments may apply for BC Hydro to share 1/3 of the cost to convert overhead distribution lines to underground.

The municipal objective will be one or more of the following:

- a) to minimize or eliminate environmental concerns;
- b) to improve visual aesthetics;
- c) to accommodate a public redevelopment project.

In addition, preference will be given to:

- a) confirmed financing of remaining two-thirds;
- b) projects which also provide benefits to BC Hydro.

BC HYDRO FUNDING

BC Hydro's budget for Beautification Project participation is fixed annually (April 1 to March 31). Applications must be received by October 1 for BC Hydro's upcoming fiscal year.

When applications collectively exceed BC Hydro's budget for the upcoming fiscal year, projects that are not approved may reapply the following year.

Construction of Beautification Projects must begin within the fiscal year BC Hydro has committed its share, and the applicant's intention must be to complete the project within 12 months.

BC Hydro participation is not contingent on provincial participation. Applications for provincial funding under the Revenue Sharing Act are at the discretion of municipalities.

NOTE 1: Municipalities must deal directly with communications companies and other third parties to negotiate the costs of undergrounding their facilities on the same poles.

NOTE 2: Payment must be made to BC Hydro in advance of construction.

COST SHARING

Cost sharing is based on estimated cost & original project scope.

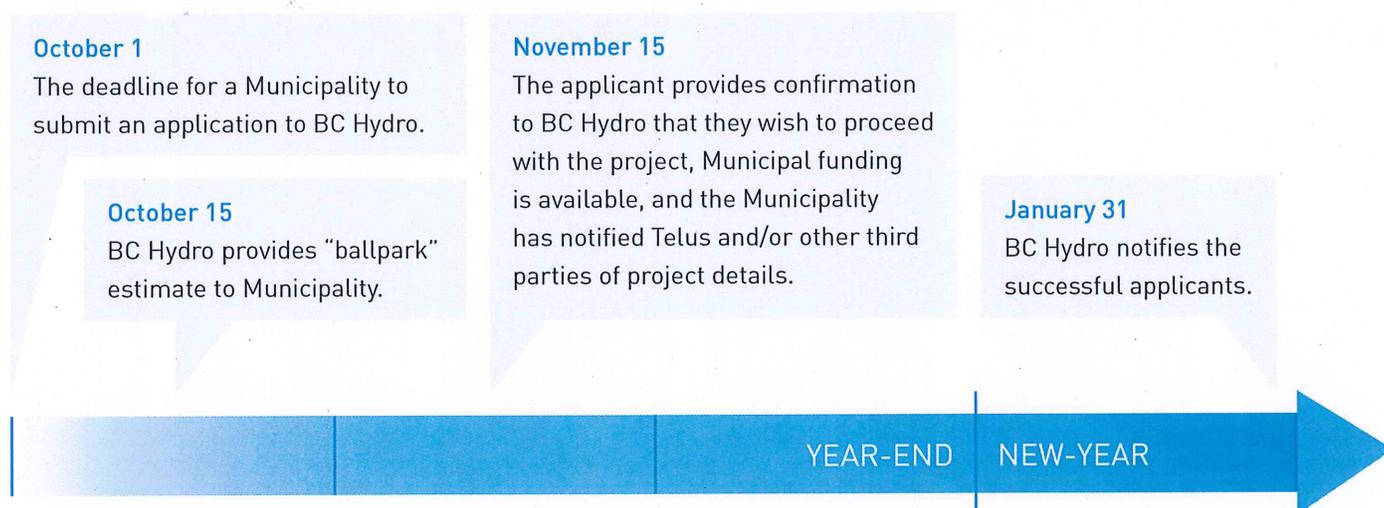
This includes work on:

- a) physical plant and equipment owned and maintained by BC Hydro on public roads or equivalent to public roads, or on rights-of-way across private property;
- b) temporary overhead lines needed during the conversion;
- c) restoration of roads, lawns, etc to a condition similar to that prevailing prior to the project.

Shared costs exclude work on:

- a) ornamental street lighting systems;
- b) physical plant and equipment not owned and maintained by BC Hydro;
- c) customer requests for alterations to service wiring or wiring within buildings;
- d) converting overhead private-property lines to underground;
- e) restoration of land beyond the level existing before the project began;
- f) provisions for communications companies or other third-party requirements (municipalities must deal directly with such third parties).

BEAUTIFICATION PROJECT APPLICATION TIMELINE



APPLICATION TO BC HYDRO

Proposals for Beautification participation should be forwarded to BC Hydro's District Office in your area. The deadline for proposals (for the upcoming year) is October 1.

Proposals need to be in writing and include a **complete description of the project, location maps and the Municipality's reasons for the project.**

APPLICATION FOR BEAUTIFICATION PROJECT PARTICIPATION

Name of Municipality or City: _____

Location of Proposed Project: _____

Site Plan Attached: Yes No

Reason For Project: _____

Name and Position of responsible person completing this application:

Name: _____ Position: _____

Phone Number: _____ Email: _____

Signature: _____



File: 19460-20/CFA K3S

September 20, 2013

Chief Anne Mack
Toquaht Nation
PO Box 759
Ucluelet, British Columbia
V0R 3A0

Mayor Bill Irving
District of Ucluelet
200 Main Street
PO Box 999
Ucluelet, British Columbia
V0R 3A0

Dear Chief Anne Mack and Mayor Bill Irving:

This letter is a requirement of the Community Forest Agreement (CFA) application process for Barkley CFA K3S and is being sent to you both as equal partners in Barkley Community Forest Limited Partnership, the applicant for the CFA.

I hereby confirm that the proposed CFA application area for Barkley CFA K3S shown on the attached map, is suitable for a CFA and is consistent with the AAC of 27,000 m³/year allocated for the agreement, subject to the outcome of both first nations consultation and the allowable annual cut determination process.

Yours truly,

Digitally signed by Mary Bauto
DN: cn=Mary Bauto, o=South Island Natural
Resource District, ou=Acting District Manager,
email=Mary.Bauto@gov.bc.ca, c=CA
Date: 2013.09.20 09:20:15 -0700

Mary Bauto
Acting District Manager
South Island Natural Resource District

pc. Derek Drake, Barkley Community Forest Advisory Committee, Ucluelet
Greg Gage, West Coast Region, Ministry of Forests, Lands, and Natural Resource
Operations, Nanaimo

Attachment: Exhibit A map for CFA K3S

Ministry of Forests, Lands and
Natural Resource Operations

South Island Natural
Resource District

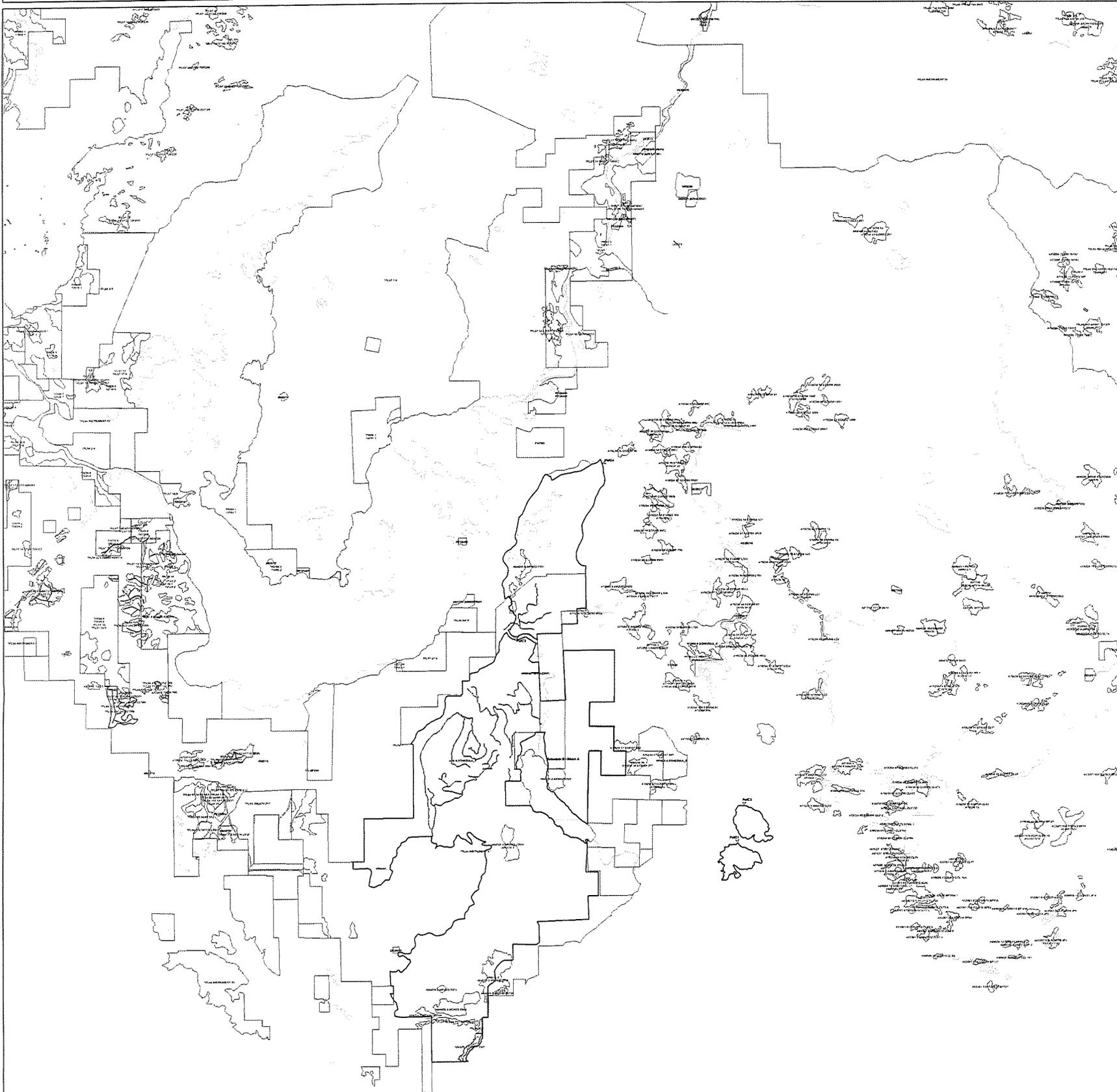
Location:
4885 Cherry Creek Road
Port Alberni BC

Mailing Address:
4885 Cherry Creek Road
Port Alberni BC V9Y 8E9

Tel: (250) 731-3000
Fax: (250) 731-3010



MAP OF : K3S Amendment # 3 (shown in bold black)			
FOREST REGION : RCO FOREST DISTRICT : DSI	TSA : 38 LAND DISTRICT : South Island Forest District	PULPWOOD AGREEMENT :	MGT UNIT TYPE : MGT UNIT NO :
ESF SUBMISSION ID : 1185219 BCGS MAPSHEET NO : 92F.003	SCALE : 1:50000 at E Size Area (Ha): 6751.397	UTM : 10 NAD : NAD 83	DRAWN BY : FTA DATE : Feb 5, 2013



Legend

- Tenure Application
- Tenure Road Application
- Retired Tenure Road
- P of C
- P of T
- Tenure Feature
- Range
- FFL
- Porensial Forest
- Forest Servitor Road
- Highway
- Municipal Road
- Non State Road
- Recreation Trails
- Road Permit
- GSP Road
- Right of Way
- Cohesive II CP Road
- Mineral Tenure Point
- Clim
- Watershed
- River/Stream
- Coastline / Intero

Schedule B - Block A (8751, 207 Ha)
 Parc1 UTM10 328264, 843023
 Parc2 UTM10 328260, 8430477
 Parc3 UTM10 321220, 8430248
 Parc4 UTM10 324320, 8441810

District of Ucluelet
Expenditure Voucher

G-18/13 and G-19/13

Date: October 1, 2013

Page: 1 of 7

CHEQUE LISTING:

AMOUNT

Cheques: #19641 - #19771	\$	533,266.95
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PAYROLL:

PR # 018/13	\$	57,243.51
PR # 019/13		57,635.96

\$	648,146.42
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RECEIVED FOR INFORMATION AT MEETING HELD: October 08, 2013

Jeanette O'Connor
CFO

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019652	002	09/09/2013	IH042	INNER HARMONY SERV	2362	AUG/13	2,443.88		2,443.88	
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019656	002	09/09/2013	S9326	SMULDERS MANDALA					2,165.38	Yes
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019659	002	09/09/2013	TE541	TECH ELECTRICAL CO	1890 1889 1888	SOLAR REPAIRS-TUGW LSCA-UPS/HOUR METE AERATOR REPAIRS-LA	539.74 799.50 2,314.01		3,653.25	
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019661	002	09/09/2013	UL500	ULINE CANADA CORPO	1140150	HAND SANITIZER	496.17		496.17	
019662	002	09/09/2013	UR849	UCLUELET RENT-IT C	16663 16677	PUMP OUT-PARKS/GAR ROLL FOR AQUA JET	179.20 403.77		582.97	
019663	002	09/09/2013	US398	UCLUELET SECONDARY	GLOBAL ED	UKEE DAYS	250.00		250.00	
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019682	002	13/09/2013	KS073	TOTAL DELIVERY SYS	154437B 156375	NI LABS DOU/NI LABS	40.39 177.73		218.12	
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019685	002	13/09/2013	LM499	LOCKSMITH MONSTER,	072	UCC PANIC BAR REPA	161.70		161.70	
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019689	002	13/09/2013	MS170	REVENUE SERVICES O	SEP/13	SEP/13	2,414.50		2,414.50	
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019691	002	13/09/2013	NI005	NORTH ISLAND LABOR	87658 87657 87769	HWY RES/HELEN RD LAGOON/HELEN RD LAGOON/HELEN RD	52.50 152.25 152.25		357.00	
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019693	002	13/09/2013	PB104	PIONEER BOAT WORKS	69199	KNIFE/GLOVES	51.30		51.30	
019694	002	13/09/2013	PC650	PRAIRIE COAST EQUI	P53774	PARTS-GRASS CATCHE	593.84		593.84	
019695	002	13/09/2013	PR099	PACIFIC READY MIX	8399 8400 8398	NORAH RD PROJECT USS SIDEWALK BOAT RAMP-CONCRETE	476.00 820.37 1,025.47		2,321.84	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
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019697	002	13/09/2013	ROGER	ROGERS WIRELESS	1285662080	AUG/13	85.90		85.90	
019698	002	13/09/2013	SA131	SUBTIDAL ADVENTURE	29-2013	05-08/13 FILLS	461.99		461.99	
019699	002	13/09/2013	SBR01	SONBIRD REFUSE & R	16750	AUG/13	2,887.50		2,887.50	
019700	002	13/09/2013	SC006	SOFTCHOICE CORPORA	3445547	THIN CLIENT CAO	444.24		444.24	
019701	002	13/09/2013	SJ004	S & J SERVICES	280966 280965 280969 280967 280968	AUG/13 JANITORIAL AUG/13 AUG/13 PW AUG/13 AUG/13	315.00 1,386.00 651.00 315.00 138.60		2,805.60	
019702	002	13/09/2013	ST497	SURVEYOR OF TAXES	AUG/13	AUG/13	12,443.44		12,443.44	
019703	002	13/09/2013	TD507	TAMM DONNA	120763	128009 HOGRETRO	1,045.76		1,045.76	
019704	002	13/09/2013	TM005	TELUS MOBILITY	020503102151	AUG/13	1,296.61		1,296.61	
019705	002	13/09/2013	TP002	TELUS	AUG28/13	AUG/13	4,738.91		4,738.91	
019706	002	13/09/2013	TSC19	TRANSPARENT SOLUTI	6654	AUG/13 CLEARMAIL	20.95		20.95	
019707	002	13/09/2013	UC142	UCLUELET CONSUMER'	C01040239	PROGRAM MEETING SU	52.52		52.52	
019708	002	13/09/2013	UP459	UCLUELET PETRO-CAN	17110604 17110783 17110662 17110840 17110782 17110719 17110909 17110647 17110595 17110869 17110930	#4 POWER STEERING #14 OIL #10 #14 OIL #14 FILTER #3 AC SHOP KEYS #2 BATTERY #5 DIP STICK #5 SWITCH/WIRE CON MOTOR OIL-ALL VEHI	146.71 60.21 94.08 30.10 10.08 570.36 13.44 191.47 92.96 203.38 72.31		1,485.10	
019709	002	13/09/2013	UP459	UCLUELET PETRO-CAN	17110953	#9 FUEL PUMP/FILTE	404.55		404.55	
019710	002	13/09/2013	UV145	UCLUELET VIDEO SER	SEP/13	SEP/13-948	41.33		41.33	
019711	002	13/09/2013	WP166	WINDSOR PLYWOOD -	08495A 08491A 04847A 08489A 08486A 08485A 08494A 08493A 08492A 08484A	LOGGER SPTS LANDSCAPING MATERI BOAT RAMP SUPPLIES PAINT PW LITTLE LEAGUE DUG SEWER REPAIR SCHOOL SIDEWALK BUILDING MATERIALS LITTLE BEACH RESOR SHOP/YARD SUPPLIES	238.90 210.99 527.56 56.62 288.80 14.99 288.23 1,122.31 18.30 319.09		3,085.79	
019712	002	20/09/2013	CK608	CORTES KEVIN	AUG27/13 D391	R&M DOCK-DAMAGE BY D391	157.50 1,295.60		1,453.10	
019713	002	20/09/2013	DC796	DAVE'S CONTRACTING	249338	JUL-SEP2/13	5,347.86		5,347.86	
019714	002	20/09/2013	EL048	ERIK LARSEN DIESEL	710861	OIL FILTER/O'RING/	35.94		35.94	
019715	002	20/09/2013	FW050	FAR WEST FOODS GRO	275753 276443	TISSUE/TOWEL MOVIE CONCESSIONS	148.66 184.71		333.37	
019716	002	20/09/2013	GMG15	GLACIER MEDIA GROU	5023	PLAYSCHOOL ASSIST	152.12		152.12	
019717	002	20/09/2013	JI072	JUSTICE INSTITUTE	20035717	FIRE FIGHTER-CERTI	252.00		252.00	
019718	002	20/09/2013	LOI04	LIESCH OFFICE INTE	2632	OFFICE FURNITURE	15,399.49		15,399.49	
019719	002	20/09/2013	MM009	McKINNON, MAUREEN	120772	70180631 HOG OVERP	250.00		250.00	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
019720	002	20/09/2013	ND001	VING VI NEWSPAPER	1950	FALL SCHEDULE	63.00		63.00	
019721	002	20/09/2013	NZ731	NILSON ZANE	120767	EQUIPMENT RENTAL	100.00		100.00	
019722	002	20/09/2013	OJ003	O'CONNOR JEANETTE	120770	COFFE POT/ADVIL	76.80		76.80	
019723	002	20/09/2013	RM275	ROCKY MOUNTAIN PHO	9381	LADDER TESTING	2,868.53		2,868.53	
019724	002	20/09/2013	RPI46	ROADPOST INC. T462	8033344	SEP/13	57.82		57.82	
019725	002	20/09/2013	S9326	SMULDERS MANDALA	120769	SEP 1-14/13	985.60		985.60	
019726	002	20/09/2013	SD199	SCHRAMM DESIGN	#PH13	PHONEBOOKS	32.00		32.00	
019727	002	20/09/2013	SW002	SEW WEST SIGNS	1148	RECYCLE STICKERS	56.00		56.00	
019728	002	20/09/2013	TT881	TILSON, TYLER	120771	FOLIO 61192 REFUND	770.00		770.00	
019729	002	20/09/2013	UC142	UCLUELET CONSUMER'	C01123683	PRESCHOOL OPEN HOU	35.56		35.56	
019730	002	20/09/2013	WP166	WINDSOR PLYWOOD -	07375A	FLUSH LEVER	5.59		5.59	
019731	002	25/09/2013	TU428	TOURISM UCLUELET	MAY-13 APR-13 JUNE-13 FEB-13	MAY/13 GRANT APR/13 GRANT JUNE/13 GRANT FEB/13 GRANT	10,460.45 7,742.59 17,633.71 27,740.65		63,577.40	
019732	002	27/09/2013	DOM41	DYNAMIC ONLINE MAR	109069	SAFETY KNIVES	666.75		666.75	
019733	002	30/09/2013	AE003	ACTION EXCAVATING	1654	WELL #4 UPGRADE	1,803.06		1,803.06	
019734	002	30/09/2013	AJP15	ARCHIE JOHNSTONE P	9005	UCC INSPECTION	2,520.00		2,520.00	
019735	002	30/09/2013	AL001	ACKLANDS - GRAINGE	43540512287 43540512643	PPE PW GLOVES	47.40 54.55		101.95	
019736	002	30/09/2013	BCL16	BRUNNELL CONSTRUCT	BAY ST AUG/13	PROGRESS PYMT #3	192,301.37	19,230.14	173,071.23	
019737	002	30/09/2013	C9246	CORLAZZOLI, DARIO	120775	CORLAZZOLI-UBCM/13	196.00		196.00	
019738	002	30/09/2013	CK608	CORTES KEVIN	D392	D392	2,411.24		2,411.24	
019739	002	30/09/2013	CP300	CRITERION PICTURES	762667 762816	MOVIES MOVIES	38.47 76.83		115.30	
019740	002	30/09/2013	CRACM	CRANNOCH CONSULTIN	006-13R	BAY ST	3,276.00		3,276.00	
019741	002	30/09/2013	CT002	CLEARTECH INDUSTRI	546860SJC	LSCA WATER TREATME	715.18		715.18	
019742	002	30/09/2013	ES665	ENVIRO-SMART	322	DOG WASTE BAGS	268.12		268.12	
019743	002	30/09/2013	FC006	FINNING (CANADA)	941987118	BACKHOE PARTS-12	62.52		62.52	
019744	002	30/09/2013	GB054	GUDBRANSON BARB	120781	REIMBURSE FOR COFF	75.79		75.79	
019745	002	30/09/2013	HR865	MPC CONSULTING LTD	UCL-13 INV 12	MATTERSON RES	1,758.75		1,758.75	
019746	002	30/09/2013	I9253	IRVING BILL	120776 120782	IRVING-UBCM/13 IRVING-VIHA	362.40 43.20		405.60	
019747	002	30/09/2013	IVC25	IMPACT VISUAL COMM	87214	LANG-BUSINESS CARD	165.76		165.76	
019748	002	30/09/2013	JMC93	JORNIC MARINE CONS	100836	FLOATS - CONSTRUCT	28,000.00		28,000.00	
019749	002	30/09/2013	KA001	KOERS & ASSOCIATES	1142-025 1339-001	BAY WTP IMPROVEMEN DESIGN/TENDER RESE	4,637.33 3,665.81		8,303.14	
019750	002	30/09/2013	KS073	TOTAL DELIVERY SYS	156957	NI LABS	65.66		65.66	
019751	002	30/09/2013	L9346	LYONS GEOFF	120778	LYONS-UBCM/13	381.85		381.85	
019752	002	30/09/2013	M9355	MOLE SALLY	120779	MOLE-UBCM/13	325.28		325.28	

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019753	002	30/09/2013	NB904	NIGEL BEATTIE	SEP17/13	BUILDING/LICENSE R	3,333.20		3,333.20	
019754	002	30/09/2013	ND001	VING VI NEWSPAPER	1969	FALL-FREE FITNESS	335.29		335.29	
019755	002	30/09/2013	NI005	NORTH ISLAND LABOR	87904 86672	HWY RES/HELEN RD HWY RES/HELEN RD	52.50 52.50		105.00	
019756	002	30/09/2013	O9310	OLIWA RANDY	120777	OLIWA-UBCM/13	314.40		314.40	
019757	002	30/09/2013	OC816	OAKCREEK GOLF & TU	2023987	MOWER PARTS-17	53.31		53.31	
019758	002	30/09/2013	PC285	PETTY CASH - BARBA	SEP/13	SEP/13	132.25		132.25	
019759	002	30/09/2013	PC381	PETRO CANADA PRODU	9509 10838 10652 10848 11040 11064 16406 11386 10651 17790 SEP/13 DISCOU	#4 #1 #11 #10 #17 #3 #3 #11 #14 #1 SEP/13 DISCOUNT	105.74 140.00 13.66 146.99 23.52 130.50 113.00 19.68 50.00 136.30 40.29-		839.10	
019760	002	30/09/2013	PC381	PETRO CANADA PRODU	11949 13484 13999 15774 11703 11801 13320 14021 14359 16002 15674	#8 #4 #10 #10 #2 RANGER RANGER #12 RANGER #2 ENGINE 1	100.00 101.42 80.00 100.00 70.00 60.00 55.00 100.00 56.01 70.00 72.61		865.04	
019761	002	30/09/2013	PC381	PETRO CANADA PRODU	8965 8969 16267 17050 17062 17381 17694 17716 16065 16225 8844	#3 #11 #8 #14 #10 #17 FORD RANGER #12 RANGER #12 RESCUE 1	100.00 17.97 100.00 60.00 100.00 20.00 50.00 80.00 50.00 80.00 75.05		733.02	
019762	002	30/09/2013	PC381	PETRO CANADA PRODU	9111 9513 9421 9456	#8 #12 RANGER #2	100.00 84.65 60.00 70.00		314.65	
019763	002	30/09/2013	RBCTX	ROYAL BANK - PERSO	120783	40595134-001	680.00		680.00	
019764	002	30/09/2013	SB304	SCHANTZ BOB	AUG/13	AUG/13	999.60		999.60	
019765	002	30/09/2013	SH219	SARGENT HEATHER	120780	UKEE SCAT	749.28		749.28	
019766	002	30/09/2013	UC142	UCLUELET CONSUMER'	C01103681 C01014517	FLOOR DOLLY MOVIE CONCESSIONS	44.74 54.79		99.53	
019767	002	30/09/2013	UR849	UCLUELET RENT-IT C	16784 16849 16461 16385 16528	ROCKSAW PUMP OUT-PARKS PUMP OUT-PORTA PUMP OUT PUMP OUT-MURRAYS	64.51 179.20 560.00 252.00 268.80		1,324.51	
019768	002	30/09/2013	VS350	VERTAFILE SYSTEMS	9358	FILE CABINETS	12,914.37		12,914.37	
019769	002	30/09/2013	Y9308	YEATES ANDREW	120774	YEATES-UBCM/13	111.00		111.00	

<u>Cheque #</u>	<u>Bank</u>	<u>Pay Date</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Invoice #</u>	<u>Description</u>	<u>Invoice Amount</u>	<u>Hold Amount</u>	<u>Paid Amount</u>	<u>Void</u>
019770	002	30/09/2013	MM153	MEAD-MILLAR, WILLI	120768	FOLIO 106000	371.31		371.31	
019771	002	01/10/2013	TDS28	THREE DIMENSIONAL	13027-5	RELEASE OF HOLDBAC	19,848.90		19,848.90	
Total:							552,497.09	19,230.14	533,266.95	

*** End of Report ***



STAFF REPORT TO COUNCIL

Council Meeting: OCTOBER 08, 2013

500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JEANETTE O'CONNOR, CFO

FILE NO:

SUBJECT: QUARTERLY MOTION REPORT

RECOMMENDATION(S):

1. THAT Council receives the Quarterly Motion Report for information.

PURPOSE:

The purpose of this report is to update Council on the status of motions passed in the quarter of July through September 2013.

BACKGROUND:

Council requested a list of all motions and their status to date on a quarterly basis

MOTIONS PASSED IN JULY, AUGUST AND SEPTEMBER 2013:

Council Meeting Date: July 09, 2013

Status	Motion
Complete	Moved by Councillor Corlazzoli, seconded by Councillor Lyons to approve the SCH Liveaboard lease for Mr. Jared Fenwick. <i>Concerns over the lease will be sent to Council shortly</i>
Complete	Moved by Councillor Lyons, seconded by Councillor Mole to accept the request on the understanding that the Toquaht Nation will pay any and all legal fees incurred.
Complete	Moved by Councillor Corlazzoli, seconded by Councillor Oliwa to write a letter to Ms. Loof-Koehler with succinct and actionable answers in response to itemized concerns 1 through 3.
Complete	Moved by Councillor Lyons, seconded by Councillor Corlazzoli that appropriate members of council and staff meet with Ms. Loof-Koehler's investors.
Complete	Moved by Councillor Lyons, seconded by Councillor Corlazzoli that no more than two members of Council and staff, as appropriate, be prepared to meet to discuss with Wyndansea Development Corp. and any other developer regarding what the District of Ucluelet is prepared to offer for inviting developers into Ucluelet.

Complete	Moved by Councillor Lyons, seconded by Councillor Corlazzoli to receive report R-2 (Co-op Gas Bar Development Permit) and approve recommendations 1 and 2.
Complete	Moved by Councillor Lyons, seconded by Councillor Oliwa to receive report LR-2 and approve recommendations A through D.
Complete	Moved by Councillor Corlazzoli, seconded by Councillor Lyons to approve first reading of the 'District of Ucluelet Zoning Bylaw No. 1160, 2013'.
Complete	Moved by Councillor Mole, seconded by Councillor Corlazzoli to approve recommendations 1 through 5 of the 'Ukee Days Noise Bylaw and Road Closure' report.
Complete	Moved by Mayor Irving, seconded by Councillor Mole to write a letter for the Ucluelet RCMP detachment to support the request for cenotaph funding.
Complete	Moved by Councillor Corlazzoli, seconded by Councillor Mole to write a letter to the BC provincial RCMP division requesting additional RCMP staff for the summer season, to be shared with the District of Tofino.
Complete	Moved by Councillor Corlazzoli, seconded by Councillor Lyons to direct staff include as part of the Regular Council agenda packages, on a quarterly basis, a list of all motions and their status to-date.

Council Meeting Date: July 23, 2013

Status	Motion
With Councillor Lyons	Moved by Mayor Irving, seconded by Councillor Corlazzoli to request another meeting and to draft a response letter relating appreciation and accepting offer. [re: Barkley Community Forest]
At Council's discretion	Moved by Councillor Oliwa, seconded by Councillor Corlazzoli to refer discussion of Tofino Councillor Baert's comments in The Westerly (July 18, 2013) regarding the new "Welcome to Ucluelet" sign at Tofino-Ucluelet Hwy junction to August 13, 2013 Regular Council meeting .
Complete	Moved by Councillor Corlazzoli, seconded by Councillor Oliwa to direct staff to prepare a report for the next Regular meeting of Council (August 13, 2013) outlining the policy on, and feasibility of, Alder and Scotch Broom management (or related information thereto) and a report on the issue of maintenance of the bike trail as it exits the District, specifically discussing the maintenance responsibilities of the District and possible solutions to the cross-jurisdictional challenges of this area. <i>Issue moved to Strategic Planning.</i>

Council Meeting Date: August 13, 2013

Status	Motion
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Status	Motion
Letter to Ms. McKinnon has been sent	Moved by Councillor Oliwa, seconded by Councillor Lyons to respond to Ms. MacKinnon indicating issues, and to correspond with the Alberni-Clayoquot Regional District to discuss long term issues with Alder trees and receive feedback from Ministry of Highways.
Complete	Moved by Councillor Oliwa, seconded by Councillor Mole to approve sponsorship of the Wickanninish Inn Pro-Am in the amount of two hundred dollars to support Ucluelet Secondary School.
Complete	Moved by Councillor Mole, seconded by Councillor Oliwa to approve waiving requested room rental fees (<i>for the West Coast Restorative Justice Program</i>), and that funds for room rental are to come from council promotions.
Complete	Moved by Councillor Lyons, seconded by Councillor Oliwa to request staff to present options to Council at the next Regular Meeting on September 10, 2013 and to write a letter informing Ms. Leslie and co-signers of this motion. (<i>re: Cedar & Cypress St. rezoning</i>).
Complete	Moved by Councillor Oliwa, seconded by Councillor Mole to approve the thirty day temporary sign application for 1705 Peninsula Road and to request that <i>staff review the growing issue of banners and signs by next Spring.</i>
	<i>Issue of banners and signs moved to Strategic Planning.</i>
Complete	Moved by Councillor Mole, seconded by Councillor Oliwa to give 3 rd reading to Rezoning Proposal RZ#13-01, subject to satisfaction of council resolutions: option 6a, 6b, 6c, & 6d.
Complete	Moved by Councillor Lyons, seconded by Councillor Corlazzoli to give 3 rd reading to Bylaw No. 1156, 2013. (<i>Zoning Amendment Bylaw P2 to CS1</i>)
In Progress	Moved by Councillor Lyons, seconded by Councillor Corlazzoli to request that staff investigate options for amending the conveyance on Otter St house.
	<i>Report going to Council.</i>
Complete	Moved by Councillor Lyons, seconded by Councillor Oliwa to write a letter of support for "CoastSafe Canada" application, subject to staff resources being available.
Complete	Moved by Mayor Irving, seconded by Councillor Mole to write a letter to Tla-o-qui-aht First Nations to request Council appearing at their next regular meeting as a delegation.
Complete	Moved by Councillor Oliwa, seconded by Councillor Corlazzoli to write a letter to Yuulu?il?at? First Nations to ask permission for, and the correct word for, the Yuulu?il?at? word for "Welcome" to hang on new junction sign.

Council Meeting Date: September 10, 2013

Status	Motion
Complete	Moved by Councillor Lyons, seconded by Councillor Corlazzoli to sign the West Coast Multiplex Society's revised Memorandum of Understanding for the District of Ucluelet.

Status	Motion
In Progress; Karla is in negotiations	Moved by Councillor Lyons, seconded by Councillor Oliwa to authorize staff to discuss the development of a mutual aid fire protection agreement with the District of Tofino, and to authorize a joint meeting between the District of Ucluelet and the District of Tofino to take place at a time convenient to both Councils.
<i>Ucluelet drafting report for mutual aid fire protection agreement.</i>	
In Progress	Moved by Councillor Lyons, seconded by Councillor Oliwa to approve option 2 of Rezoning Proposal RZ#13-01; District Council requests staff work with the applicant to reach a compromise regarding the collection of additional parking funds, as well as additional security for the District of Ucluelet with regards to the walkways and corner garden.
<i>Report going to Council.</i>	
Complete	Moved by Councillor Lyons, seconded by Councillor Corlazzoli to receive report R-3 and approve recommendations 1 and 2. <i>(DP #12-06 for Lodge Hotel Building).</i>
In Progress	Moved by Councillor Lyons, seconded by Councillor Corlazzoli to paint large block letters reading "9am - 9pm" and "30 km" in two or three locations from Fire Hall to end of elementary school on Peninsula Road, to advertise in The Westerly with a reminder about speed restrictions along the Peninsula Road-Matterson Road corridor, and to notify the RCMP about increasing enforcement in the same area.
<i>Staff have referred issue to ICBC and McElhanney.</i>	
In Progress	Moved by Mayor Irving, seconded by Councillor Lyons to request that staff pursue the creation of, and bring back to Council for their review, a certificate for marrying couples that offers the District's congratulations and gratitude for choosing Ucluelet and invites them to return for future anniversaries; this certificate, upon approval, would then be offered to local resorts and other appropriate organizations.
<i>Report going to Council.</i>	

Respectfully submitted:

Jeanette O'Connor, CFO



STAFF REPORT TO COUNCIL

Council Meeting: OCTOBER 08, 2013
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: DEPARTMENT HEADS

FILE NO:

SUBJECT: QUARTERLY REPORTS

RECOMMENDATION(S):

1. THAT Council receives the Quarterly Managers Reports for information.

PURPOSE:

The purpose of this report is to update Council on Department's highlights from July through September 2013.

BACKGROUND:

Council recently requested that departments submit quarterly reports. This report includes updates from all departments.

DEPARTMENT QUARTERLY UPDATES:

Planning and Building Services

- District Signage Program Phase I has been completed and installed from the Junction through to beach identification signage. Phase II signage, including information and historical kiosks, will be put forward for Council's consideration in the 2014 Strategic Planning Sessions.
- Zoning Bylaw #1160 received First Reading by Council late June. Staff are currently compiling comments received through circulation and public input. These will form a part of the review and will be included in the 2nd Reading Report scheduled for possibly late October or November.
- District of Ucluelet Harbour Plan was adopted by Council in late June.
- Staff and Council met with ICBC Representatives and their Consultants from McElhanney Engineering in August. ICBC is offering a consultant to prepare a Field Guide for street markings and signage for Ucluelet in conjunction with similar work in Tofino. In addition, a full traffic/pedestrian safety

recommendation report to be submitted. This work has just been received by the District and staff will commence to review the findings.

- Council requested a committee to be established to work on potential cenotaph locations on the Village Green. This committee have met and several locations are being considered and will be brought forward together with funding opportunities, design considerations and linkages to potential civic square within the next few months.
- A welcome sign in Yuulu?il?ath? is being designed to be added to the District Boundary sign.
- Small Craft Harbours *Welcome* sign is being framed and installed on the Outer Basin.
- A new Tugwell Field sign has been designed, built and will be installed in next few weeks.
- Webpage design is finished and is now being populated with data.
- Building Bylaw update and rewrite is complete and the draft is currently under review by District Solicitor. Possible 1st and 2nd Readings by November.
- Building/Bylaw/License Division Core Review has been initiated and is near completion. This has included reviewing the Building Bylaw, License Bylaw and reviewing existing forms, procedures and services. Full implementation of the recommendations will occur in 2014.
- Staff have been pursuing electronic storage and filing of permits and documents and will be moving towards electronic filing in 2014.
- Staff have begun an initial review of the Sign Bylaw which Council requested come forward in the Spring of 2014.
- Planning received a grant from ICIS to correct the District's GIS parcel fabric. This was integrated with the existing GIS system and staff can now produce and provide accurate parcel information to the public.
- A new aerial photo has been take of the District and has been integrated into our updated GIS system. This is also available for purchase at the District Office.
- District Hall Renovations Completed.
- Permits application:
 - 2013 to end of September
 - 23 building permit applications (\$22,720.00 in permit fees collected to date)
 - 2012 (to end of December)
 - 28 building permit applications (\$27,720.00 in permit fees)

Public Works**Water:**

- 4321 Mercantile Creek Upgrade: Exterior pipe work has been installed and interior pipe work is approximately 80% completed. UV reactor panels installed and Scada controls panel is constructed and tested. This project has multiple levels and milestones. The anticipated commissioning date is in November.
- Matterson Reservoir: The control building structure is complete. Electrical and Telus runs have been installed. Scada control panel is constructed and tested. This project is has multiple levels and millstones and will work in conjunction with the 4321 upgrade.
- Well #4: Pump and motor have been installed. Civil work to tie the well to existing infrastructure completed. VFD pump control panel under construction. Currently using this well for system demand and a pilot for water quality testing.
- Reservoir Painting: Reservoir inspection work has been done with consultants and recommendations submitted for review.

Sewer:

- Norah St. sewer: main infrastructure has been installed waiting scheduling to finalize tie-in

Storm Drains:

- Cedar & Bay: Phase One of this project complete with an increased size storm drain installed in front of RCMP for current flooding issues. A provision has been put in for future expansion.
- Windsor Plywood: Drainage installed in front on Windsor Plywood to eliminate current water pooling causing hazard to pedestrians and traffic.

Paving:

- Hazard sections on the muti-use path, potholes on Bay St., peninsula road infrastructure repairs, Larch culvert repairs, capital projects and muti-use path extension in front of Windsor Plywood were incorporated in this year's paving.

Sidewalks:

- Patched sections in front of elementary and high school. Chamber sidewalk and let down

Boat Launch:

- Native planting and landscaping in riparian zone. Construction of a concrete ramp to anchor and provide access to floats. Installation of floats for launching vessels.

Dog Kennel:

- Interior construction underway

Beautification:

- Landscape: New welcome sign at the highway junction and multi-use path. Cedar parking lot (lay out work done). Assisted in Knot-Weed beautification project at Big Beach.

Parks & Recreation Department

- Completion of the Parks & Recreation Master Plan
- Hiring of a new Recreation Assistant - Lyvi Rivera
- Hiring of a new Early Childhood Educator - Megan Burns
- Starting of the Core Review for the Department

Programming

- Summer Programs:
 - 12 separate day camp week long programs
 - Ranging between 12 - 20 participants/week camps
 - Over 30+ participants in soccer and 60+ in dance camps
 - 2 highly successful cooking classes with Andrew Springett
 - 6 adult fitness courses
 - Weekly out trips with the youth
 - 1 yoga course that we changed the format with the instructor and marketed to the visitors as well - very successful will try this again next year
- Fall Programs
 - 24 fitness programs
 - 7 preschool programs
 - 19 children's programs
 - 4 adults programs (other than fitness)
 - 5 youth programs

Special Events

- Canada Day
 - Received a \$800 grant
 - Successful day with over 12 vendors, children's activities and entertainers & sunshine
 - Partner with PRAS for entertainment
- Ukee Days
 - Up in sponsorship, over 40 businesses
 - 35 vendors
 - 80 volunteers, 85 shifts
 - Seafood BBQ - 443 participants
 - Long Board Competition - 20 participants

- Front Gate
 - Two day passes: 650
 - Saturday passes: 715
 - Sunday passes: 440
- Terry Fox Run
 - Just under \$1000 raised
 - 21 participants

Environmental and Emergency Services Department

Environmental

Tsunami Debris – Ucluelet’s Marine Debris Program

- Scientific Monitoring - Ucluelet’s NOAA scientific monitoring site
 - Monthly monitoring -September monitoring with JEAN and Japan MoE reps
 - Data analysis and reporting
- Cleanup Programs
 - Coordinated a cleanup for the JEAN and Japan MoE delegates in the Broken Group
 - Coordinated a cleanup affiliated with the Vancouver Aquarium in Ucluelet’s Harbour
- Aquatic invasive species (AIS) monitoring and reporting
 - Completed a detailed inventory of all collected AIS species
 - Ongoing collaboration with Dr. James Carlton
 - Shipped all collected AIS species to Oregon State University of genetic and isotope analysis
 - Assisted with the inventory of possible AIS species on the timbers at Florencia Bay
- Collection and analysis of Japanese lumber + restoration project/memorial
 - Assisted with the inventory of lumber found on Florencia Bay
 - Research and analysis to prove timbers are from the Mar 2011 Japan earthquake/tsunami
- Regional task group and specialized cleanup teams
 - Assisted with the coordination of a regional specialized cleanup team to remove Japanese timbers from Florencia Bay on
- Public education and communications (info sessions media events, etc.)
 - Van Isle 360 presentation to sailing competitors on
 - Ukee Day info table
 - Dialogue with Discovery Channel regarding military cleanup and documentary
 - Japan Consulate in Vancouver’s official residence meeting / provincial press release

- Ucluelet Aquarium Speaker Series information session with Dr. James Carlton
 - PRNPR Speaker Series information session
 - Interviewed by Lost and Found documentary
 - Coordinated a regional meeting for JEAN and Japan MoE delegates
 - Multiple newspaper, radio and TV interviews (e.g., Florencia Bay timber project, JEAN and MOE Japan Gov't visit, Japan Consulate meeting, etc.)
 - Prepare a presentation for Japan Consulate headquarters in Tokyo
- Local representation for the Federal-Provincial Japanese Tsunami Debris Coordinating Committee (TDC)
 - Next steps
 - Meeting with CBT, Tofino and PRNPR regarding a regional proposal on Aug 19

Miscellaneous

- Meet with Electro Recycle

Emergency

General – Training, meetings, collaboration, etc.

- Participated in a Code Orange Emergency Preparedness Workshop at the Tofino Hospital
- Met with Seaview Seniors Home to discuss emergency preparation, response and recovery

Ucluelet Volunteer Fire Brigade

- Thornton Hotel fire on Jul 9
- Automatic agreement with Tofino Fire
- Research into fire inspection and investigation programs
- Follow up to ACRD regarding concerns and questions regarding support for Long Beach Airport
- Coordinated Electrical Safety training
- Coordinated a celebration event

Emergency Coordinating Committee

- Monthly meetings
- Coordinated and hosted a meeting for EMBC

Emergency Social Services (ESS)

- Meetings every other month
- ESS services to fire victims from Thornton Fire
- Prepare level 2 response bins

Administration and Department Support

- Grant and funding review including research into the Canadian Safety and Security Program
- Small Craft Harbour audit
- Prepared two briefing notes for UBCM

- Discussion for next steps regarding the boat launch phase 2
- Recommendations and discussion regarding Long Beach Radio equipment/operations

Finance / Administration

- A Human Resources module has been implemented within the payroll system to assist in tracking vacation, banked overtime and sick time.
- The property tax process has been completed. Approximately 77% of current taxes were paid by the due date, which is same as 2012.
- The Tax Sale was held Monday, September 30, 2013 at 10:00 am. Three properties were available and as there were no bidders the District was deemed as the purchaser.
- The new server has been installed. We are working with Novus to fix the remaining glitches.
- The arrangements and binders for UBCM were completed by the deadline.
- With the help of all departments the basement was given a massive cleanup. It will now be available for storage of documents.
- The Central Filing organization and set up continues. As the files are being transferred to their new location managers have been asked to go through the files and remove extraneous papers.
- Terms of Reference for the Harbour Advisory Committee have been sent to the Harbour Advisory Committee as requested.
- The 2014 Five Year Financial Plan (budget) workbooks have been set up.
- The second annual Pre-Budget Public Input Session was held at the newly renovated Municipal Hall. The suggestions we received will be compiled and given to Council to consider as they go into the Strategic Planning and Budget process.
- Set up some systems and processes for managing the harbours, including daily, weekly, monthly and yearly checklists. Have toured the facilities numerous times to become familiar with what is happening there.
- Licence Bylaw review has been initiated. This included reviewing not only the bylaw but also forms, procedures and services.

**REPORT TO COUNCIL**

MEETING DATE: OCTOBER 8, 2013 **FILE NO:** 6950-20 COMMUNITY SIGNAGE PROGRAMME
FROM: PATRICIA ABDULLA, MANAGER OF PLANNING
SUBJECT: **Historical Canoe Log – Information Signage Proposal**

Recommendation:

1. THAT Council receive this report for information
2. THAT Council direct staff to proceed with construction of the signage.

Purpose:

To provide Council with information and an update on potential informational signage for the canoe log placed at the Chamber / Info site on Peninsula.

Background:

In July of this year the Ucluelet Chamber of Commerce was honored to provide a temporary home to a historical First Nations canoe carving. This unfinished work by the original carver may have well turned out to be a large sea-going vessel as the huge log at the Chamber site was likely only its hull. Its unfinished state allows us to see how these incredible vessels were carved from large cedars; the methods used can still be observed in the tool markings left imprinted on the log. This shared artifact with the community and visitors alike will be celebrated with a plaque indicating its origins and additional interactive informative signage, in keeping with our historical signage programme, is also proposed. The attached drawings are for the information of Council and staff will proceed with implementation of signage upon Council's recommendations.

A handwritten signature in blue ink, appearing to read "Patricia Abdulla", is written over a horizontal line.

Patricia Abdulla
Manager of Planning

Attachments

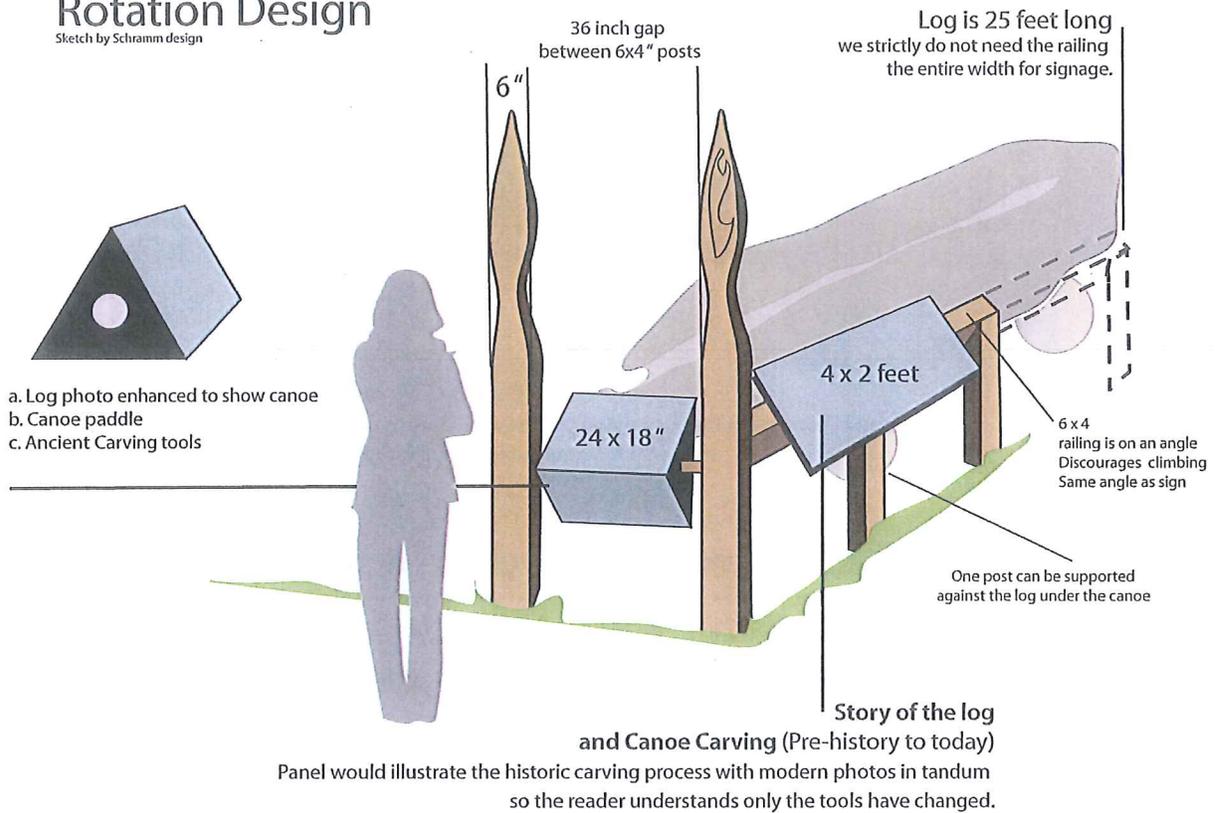
Interpretive display estimate: Cedar Log at Info Centre

September 25, 2013

District of Ucluelet
 Attention: Patricia Abdulla, Manager of Planning
 Andrew Yeates, CAO

Rotation Design

Sketch by Schramm design



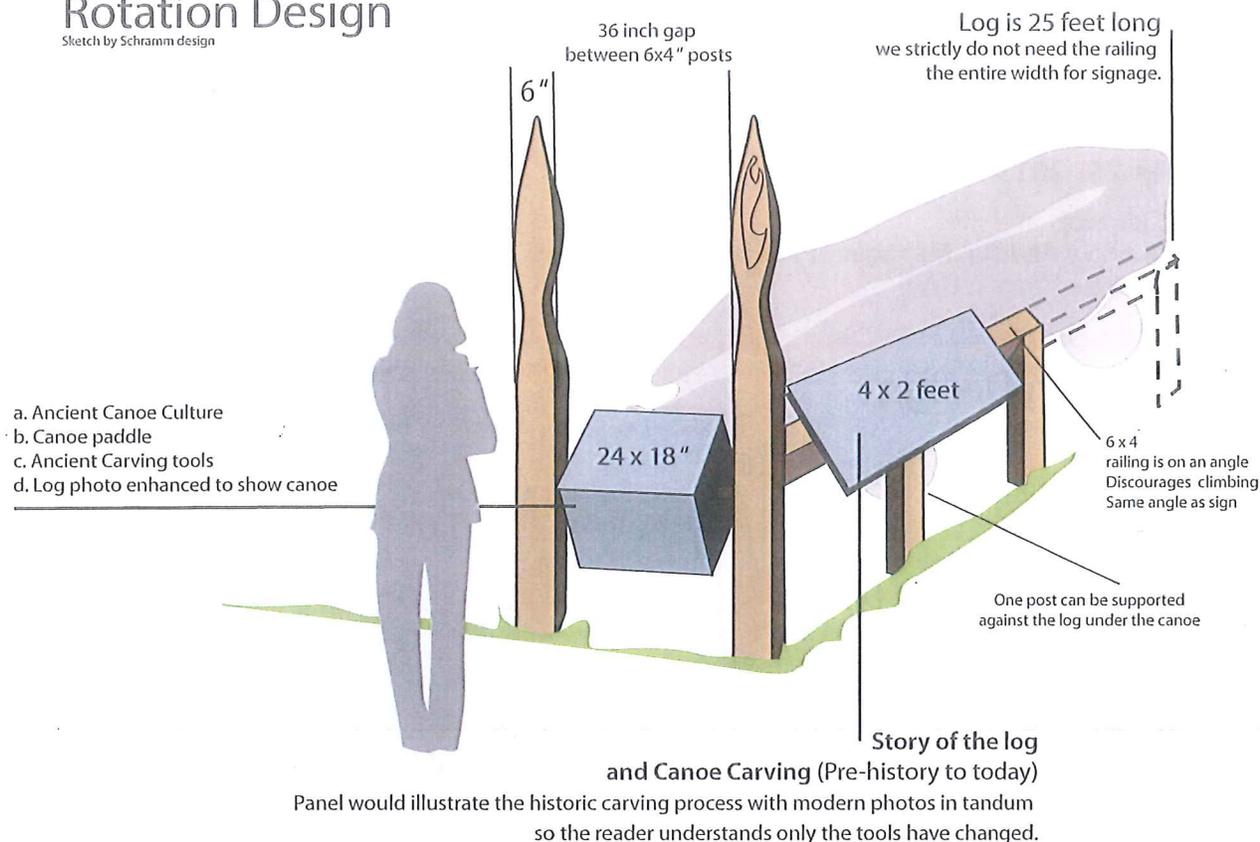
OPTION ONE: 3 sided rotating sign and large fixed sign \$2,250*

3-sided option reduces the cost of design and construction of the rotating piece (1 less sign panel).

* Cost of research, FN consultant, copy writing and graphic design. This cost is an estimate that may need refining once the First Nations consultant has been contacted for their input.

Rotation Design

Sketch by Schramm design



OPTION TWO: 4 sided cube design and large fixed panel \$2,650*

DETAIL OF COST ESTIMATE:

Design time is difficult to estimate due to the consultation process which might take a lot of time.

Interactive display: \$400 per side of the rotation sign would be a rough estimate (10 hours per sign)
\$400 x 4 = \$1,600 OR triangle rotator \$400 x 3 = \$1,200

FIXED 4 x 2 foot sign would have complex content with 2 topics needing a lot of research: \$800

*If I am working alone on all content I will need to hire a text editor and pay a stipend to consultants for their time. I estimate \$250 for these services but would request a quote if this project moves forward.

Cost does not include materials or installation. See page 3 from an experienced fabricator with their cost estimate. I can handle this payment through Schramm Design, or the district can use my final print-ready files with anyone they wish.

NOTE all signs are not created equal. Graffiti and scratch resistance is very important.



Environmentally friendly graphics since 1965

112-1533 Broadway St., Port Coquitlam, BC, Canada V3C 6P3 Phone: 604-552-1055 or 1-800-994-9451

Sept. 20, 2013

Schramm Design
Re: First Nations Canoe Project

Please accept the following quotation for outdoor graphics produced using our proprietary Digital Diamond process. Material is baked in an oven so it is nearly bullet proof.

STORY OF THE CANOE: 24"x48" Digital Diamond aluminium graphic panel= \$480.00

ROTAION DISPLAY: two price options

1. 24"x24"x18" Digital Diamond 3 dimensional **cube** with bearings= \$1990.00

2. 24"x24"x18" Digital Diamond 3 dimensional **triangle with bearings=\$1740.00**

(\$310 for bearings and rotation structure included in above prices)

Plus taxes and shipping

Sincerely, Duane Fast

_____ End contractor's estimate for reference. Not included in design quote. _____

I suggest we write a rough content outline and a rough sketch of the sign, then I can meet with a FN expert to gather quotes and fact check for local knowledge.

This estimate can be refined based on feedback from district staff or council.

Sincerely, Barbara at Schramm Design



REPORT TO COUNCIL

MEETING DATE: OCTOBER 8, 2013 **FILE NO:** FOLIO: 58300175995; RZ 13-01; DP&DVP 13-02

FROM: PATRICIA ABDULLA, MANAGER OF PLANNING

SUBJECT: **RZ#13-01 - Proposal to Rezone Lot A, District Lot 282, Clayoquot District, Plan 3550 (1601 Peninsula Road) from Private Institutional P-2 Zone to Village Square Commercial CS-1 Zone and DP/DVP #13-02**

Options:

THAT Council consider approval of one of the following options :

1. **THAT** Staff and the District Lawyer be directed to secure written Agreement of the Applicant for his proposed responses to Council's conditions of Third Reading (repeated again in this information report) **and THAT** Zoning Bylaw No. 1156, 2013 and Development Permit and Development Variance Permit #13-02 be brought back for consideration of approval upon execution of Agreement by the applicant;

OR

2. Should Council feel the Third Reading Conditions have not been addressed satisfactorily (repeated again in this information report), **THAT** Council deny the application for rezoning.

Purpose:

To provide an update of the applicant's response to Council's motion in the September 10th, 2013 Council meeting in which it was moved *that staff work with the applicant to reach an accommodation for the collection of additional parking funds to accommodate three to four vehicles as well as provide additional security for the District of Ucluelet with regards to the walkways and corner garden.*

Update:

Staff have met with the applicant. The applicant considered Council's motions and recommendations and reviewed potential additional parking considerations with staff. The applicant has indicated that it would be his desire to pursue a shared parking situation with another business or property owner should that become available in the future. However, at this point he cannot offer any assurances of such an arrangement. The applicant also wished to clarify that although he fully intends to keep the portion of stair and 'garden' on the corner of Peninsula and Main Street, the majority of the pedestrian park/access/garden area in that corner are outside his property lines and are on Highways right-of-way. This was identified in the staff report of September 10th and is noted again and shown on the attached aerial.

After deliberation, the applicant has indicated that he is unable to give any further assurances or contributions than that which was indicated in the September 10, 2013 staff report. These commitments are repeated below for Council's information:

- 1 parking stall @ \$8,000 = \$8,000
- 4 bicycle racks
- 4 park benches
- MOU between the current owner and the District to keep and maintain the gardens on the subject property
- Consider a possible future pathway
- Provide the Monies for Historical Plaque

Summary:

Staff have met with the applicant as per Council's motion of September 10th, 2013. The applicant has indicated that he is not able to offer any further contributions in monies or in kind beyond that which was already offered in the previous staff report. A Memorandum of Understanding (MOU) has been drafted by the District lawyer and the applicant has a copy for review. Should Council accept the conditions of Third Reading offered by the applicant, and make a motion on Option 1 above, staff will proceed to work with the applicant to complete the requirements of this MOU and assurances requested under Third Reading. Staff will then forward the rezoning application to Council for consideration for Fourth and Final Reading, granting of the DP and the DVP.



Patricia Abdulla,
Manager of Planning

Attachments: Figure 1





REPORT TO COUNCIL

MEETING DATE: OCTOBER 8, 2013 **FILE NO:** FOLIO: 5155100; RZ 13--02

FROM: PATRICIA ABDULLA, MANAGER OF PLANNING

SUBJECT: **Proposal to Rezone Lot 9, District Lot 282, Clayoquot District, Plan 1686 (286 Main Street) from Village Square Commercial CS-1 Zone to Amended Village Square Commercial CS-1 Zone**

Recommendation:

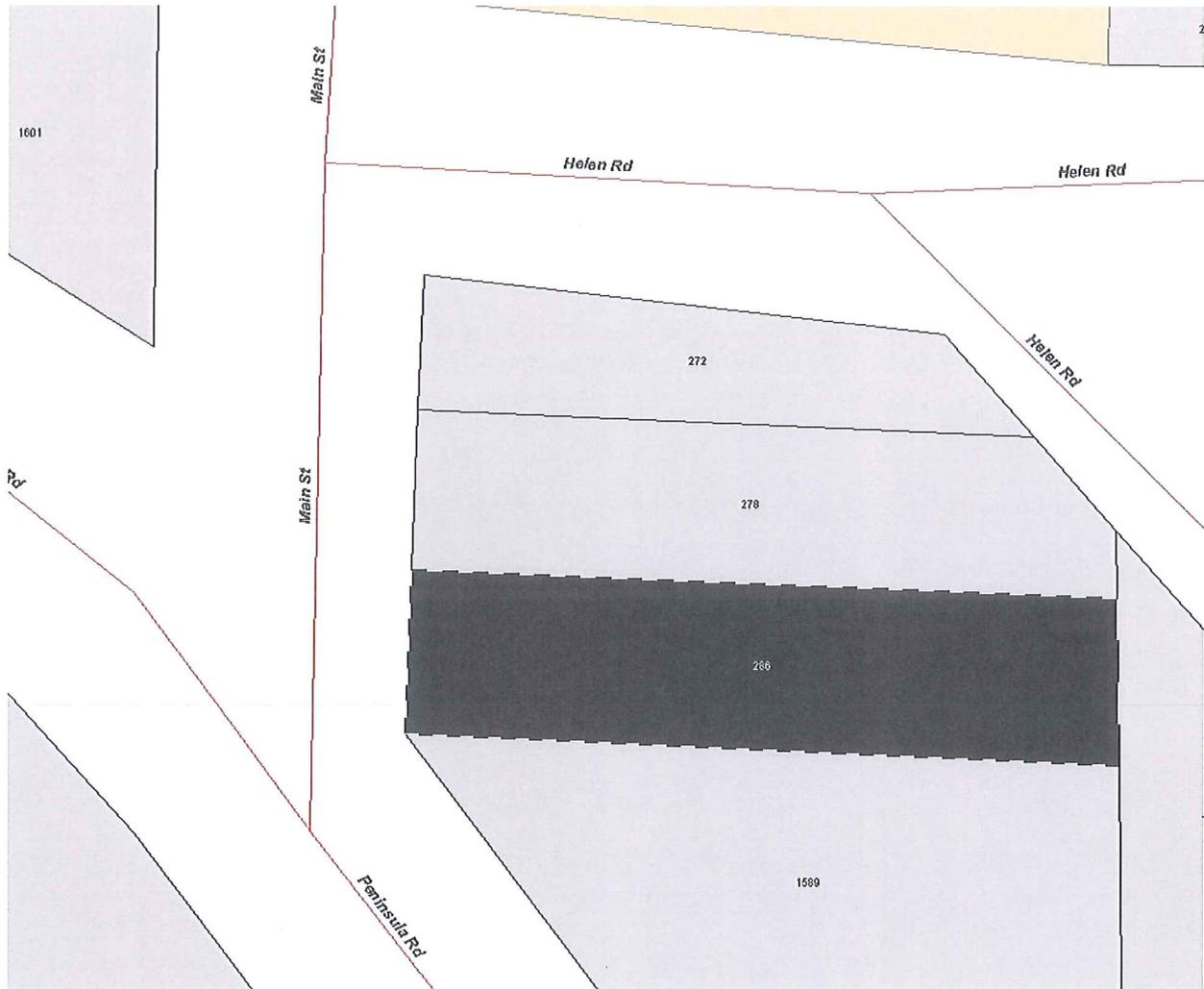
1. Council consider approval of the following recommendations:
 - a) **THAT** Zoning Bylaw No. 1158, 2013 be given First and Second Readings and
 - b) **THAT** Zoning Bylaw No. 1158, 2013 be advanced to a Public Hearing

Purpose:

To provide Council with information with respect to an application seeking to rezone the subject property in order to permit residential use on this property on the first storey of the existing building provided the existing building also contain commercial use(s) otherwise permitted in this Zone on the majority of that first storey and fully occupy the front of the building.

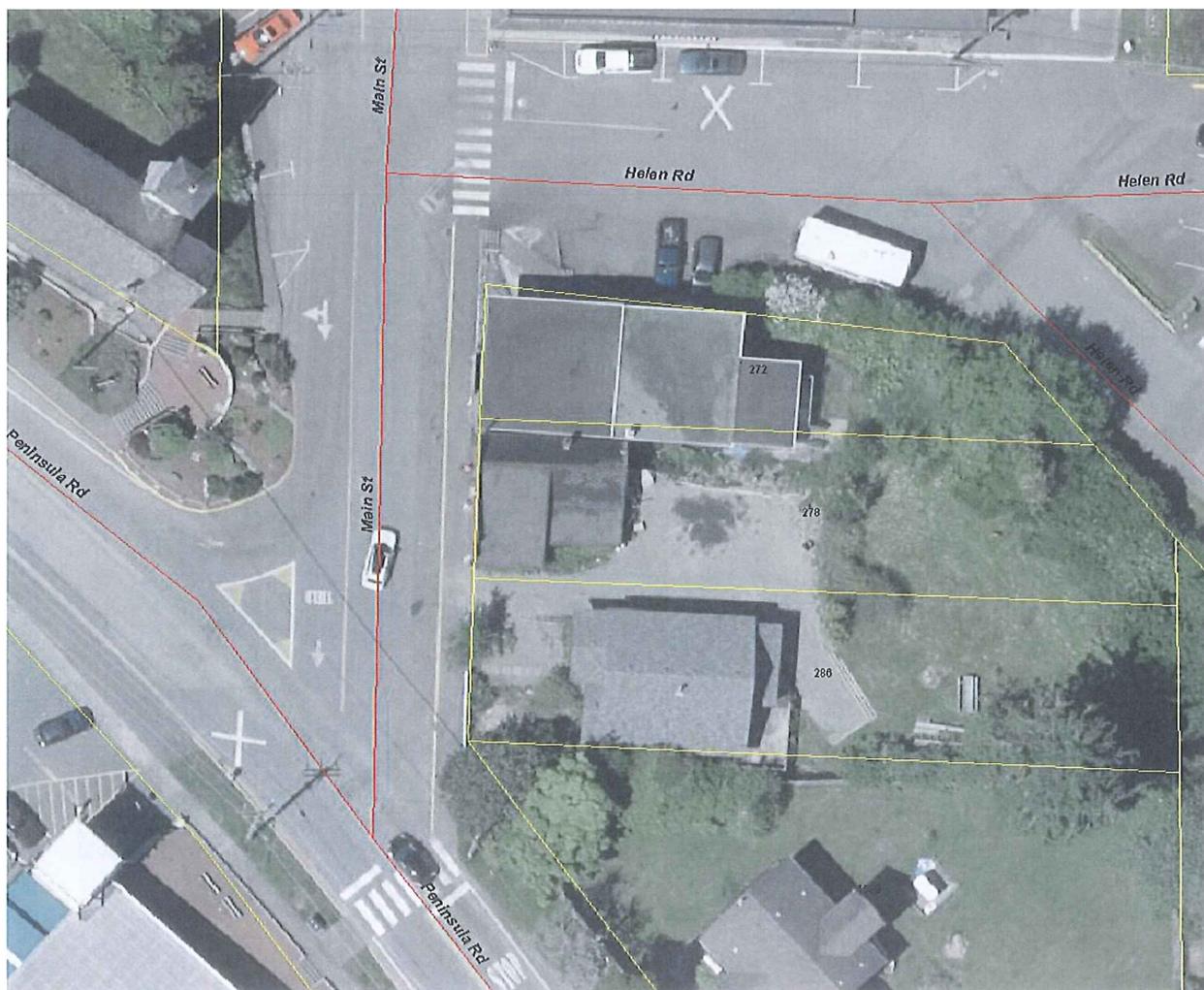
Background:

The subject site is on the northeast corner of Main Street and Peninsula Road; across from the former St. Aiden's Church and on the axis of the two commercial spines (Peninsula Road and Main Street) leading into the harbor area of Village Square. As we are aware from the current zoning application for the church, this corner becomes a pivotal intersection to the commercial/pedestrian experience of Village Square.



The subject site contains an older 2 storey building which was once a single family dwelling. Its front porch and gardens hearken back to a day when the District was a smaller municipality with a smaller commercial core which hugged the harbor. Over the years the zoning of the area and its adjacent properties was changed to commercial as the town core grew in size. In 1999 the District adopted a new Zoning Bylaw which created the CS-1 Village Square wherein this property lies. Any residential use which was in existence at that time would have been protected under the Local Government Act (LGA) as lawful non-conforming. However, the LGA also states that should a lawful non-conforming use discontinue for a period of six months or greater or should it be occupied by a conforming use under prevailing zoning, it loses its lawful non-conformity status. In early 2012 the applicant entered into a lease agreement with a commercial business operator to run a lawfully conforming business in the building. A building permit and license were applied for and issued in March of 2012 and easements and covenants put in place on the property to the north (also owned by the applicant) to ensure that the parking and loading was provided for the intended business in accordance with the Zoning Bylaw. In June of 2012 the business operator vacated the site.

The applicant/owner has indicated that he has since tried to rent out the building as a commercial use and has had it on the market since 2012. However, due to the building style itself, which was originally intended for a residential use, the floor plan creates some challenges. Although the CS-1 zoning permits residential uses in combination with commercial uses, the residential uses must occur above the first storey. A combined commercial / residential building under the existing zoning would require a complete renovation by moving the kitchen and living quarters upstairs, providing a new second storey exit stair, and various other building code. The result could be cost prohibitive and in the process would demolish the character and charm of the existing building. Using a building such as this as a commercial use without a residential component is not, however, as complicated. This can be seen in what was already approved as a kayak company in 2012. However, the applicant has indicated that the current market is not conducive to a commercial use on this corner property without a residential component and is therefore proposing this amendment zoning.



Analysis:

The Official Community Plan (OCP) supports some residential components in the Village Square but emphasizes ground level as commercial. By ensuring that this amendment to the CS-1 Zone relates to the existing building only and by requiring commercial for the frontage (shop fronts along the Main Street side) and by ensuring that the majority of the main floor is dedicated to commercial use, the proposal is consistent with the intent of the OCP and an amendment should not be required.

The applicant is not proposing any modifications to the exterior of the building and this proposal will therefore not require a Development Permit. It also bears noting that all the parking and loading required with a proposed commercial use has already been provided for by covenants and cross access easements for loading across the adjacent property. There is no need for additional parking to be provided for this proposal.

Summary:

Staff have met with the applicant/owner over the past three years to discuss various proposals and future opportunities for this site. The owner is motivated to find a successful tenant and desires to maintain the character of the street and 'village' by preserving this older home which has cultural significance to this community. Including this building and its history with an historical plaque in the 2014 walking tour of historical places will be enhanced should the building be tenanted by that time.

Staff would recommend that Council adopted first and second readings to allow the rezoning to move to a public hearing process where the impact to adjacent properties can be considered and heard.

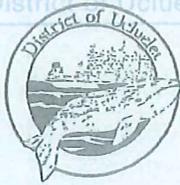


Patricia Abdulla,
Manager of Planning

RECEIVED
SEP 12 2013
District of Ucluelet

SCHEDULE "A"

R-6(d)
SEP 12 2013
District of Ucluelet



District of Ucluelet Development Application

P.O. Box 999, Ucluelet B.C., V0R 3A0

Phone: (250) 726-7744

Fax: (250) 726-7335

R24:13-02
Folio: 155100
280 W. 21ST.
B/L/W
#1158

Type of Application: RE-ZONING

Legal Description: LOT 9, PLAN 1686, D/L 182

Registered Owner: HE-TIN-KIS HOLDINGS LTD

Applicant: MURRAY THOMPSON (SOLE OWNER OF THE ABOVE LTD CO.)

Postal Code: V0N3Z1 Telephone: 604-505-9559 Fax: _____

Personal information collected on this form is gathered for the purpose of processing this application and for administration and enforcement. The personal information is collected under the authority of the Municipal Act and the District's Bylaws. If you have questions or concerns about the information collected, contact the Administrator, District of Ucluelet. Personal information or business information submitted on this form is not considered to be supplied in confidence. Please initial to acknowledge that you have read the above.

Applicant's Initials: MST

The District of Ucluelet is hereby authorized to enter the property for inspection purposes. We hereby declare that all the above statements and information contained in the material submitted in support of this application are, to the best of my knowledge, true and correct in all respect.

Property Owner(s) Signature(s): [Signature]

OR

Authorized Agent's Signature(s): _____
Attach authorization from Property Owner(s)

This Section is for Municipal Purposes Only

Date Received: _____

Amount Paid: _____

Receipt Number: _____

File Number:

**Addendum to He-Tin-Kis Holding Ltd's Application for Re-Zoning of
286 Main Street, Ucluelet**

September 10, 2013

Dear Patricia, Mayor and Council;

I have owned 286 Main Street (The Yellow House), along with 278 Main Street, since the spring of 2008. When I purchased the properties 286 Main Street had an existing variance which allowed the house to be leased as residential, even though it is zoned commercial. From the fall of 2008 until the end of 2011, 286 Main Street was leased in this manner, residential.

In January 2012 I entered into a lease agreement with West Coast Sea Adventures to allow the company to use 286 Main Street to operate a kayak rental and sales business. The lease commencement date was March 1, 2012.

When a business license was granted to West Coast Sea Adventures the District deemed that there had been a change of use and that the existing non-conforming residential exemption for 286 Main Street therefore ceased to exist.

At the end of April 2012, two months after the commencement date of the lease, West Coast Sea Adventures broke the two year lease agreement they had signed, without ever actually operating their business from the property.

After unsuccessfully attempting to find another commercial tenant I listed the property for sale with Judy Gray of Remax Mid-Island. I also signed an Authority to Lease Agreement with Judy hoping to either lease or sell the property as soon as possible due the financial burden having 286 Main Street vacant was presenting.

Throughout the marketing period, from July of 2012 till now, the only potential tenants or purchasers that have shown interest in 286 Main Street have wanted to have a home based business, making use of the existing kitchen and bath located on the main floor for residential purposes. The current zoning, however, only allows residential on a second storey.

By way of this application I am requesting that the existing CS-1 Village Square Commercial zoning be modified for 286 Main Street to permit this lot only to have a residential use throughout the building so long as there is a commercial component.

During the renovations of 286 Main Street in 2008 I met many long time Ucluelet residents who were truly grateful that someone was finally restoring an important part of Ucluelet's history, the Yellow House. I hope that Council will see fit to grant the requested zoning change so that 286 Main Street will again be capable of being occupied.

Respectfully submitted,



Murray Thompson
He-Tin-Kis Holdings Ltd

DISTRICT OF UCLUELET

Bylaw No. 1158, 2013

A bylaw to amend the "District of Ucluelet Zoning Bylaw No. 800, 1999".

WHEREAS Section 903 and other parts of the *Local Government Act* authorize zoning and other development regulations;

NOW THEREFORE the Council of the District of Ucluelet, in open meeting assembled, enacts as follows;

1. THAT the property with legal description of Lot 9, District Lot 282, Clayoquot District, Plan 1686 (286 Main Street), be rezoned from Village Square Commercial CS-1 Zone to Amended Village Square Commercial CS-1 Zone, which will permit residential use on this property on the first storey of the existing building provided the existing building also contain commercial use(s) otherwise permitted in this Zone on the majority of that first storey and fully occupy the front of the building.

READ A FIRST TIME this *** day of ***, 2013.

READ A SECOND TIME this *** day of ***, 2013.

PUBLIC HEARING held this *** day of ***, 2013

READ A THIRD TIME this ** day of ***, 20**.

ADOPTED this ** day of ***, 20**.

CERTIFIED A TRUE AND CORRECT COPY of "District of Ucluelet Zoning Amendment Bylaw No. 1158, 2013."

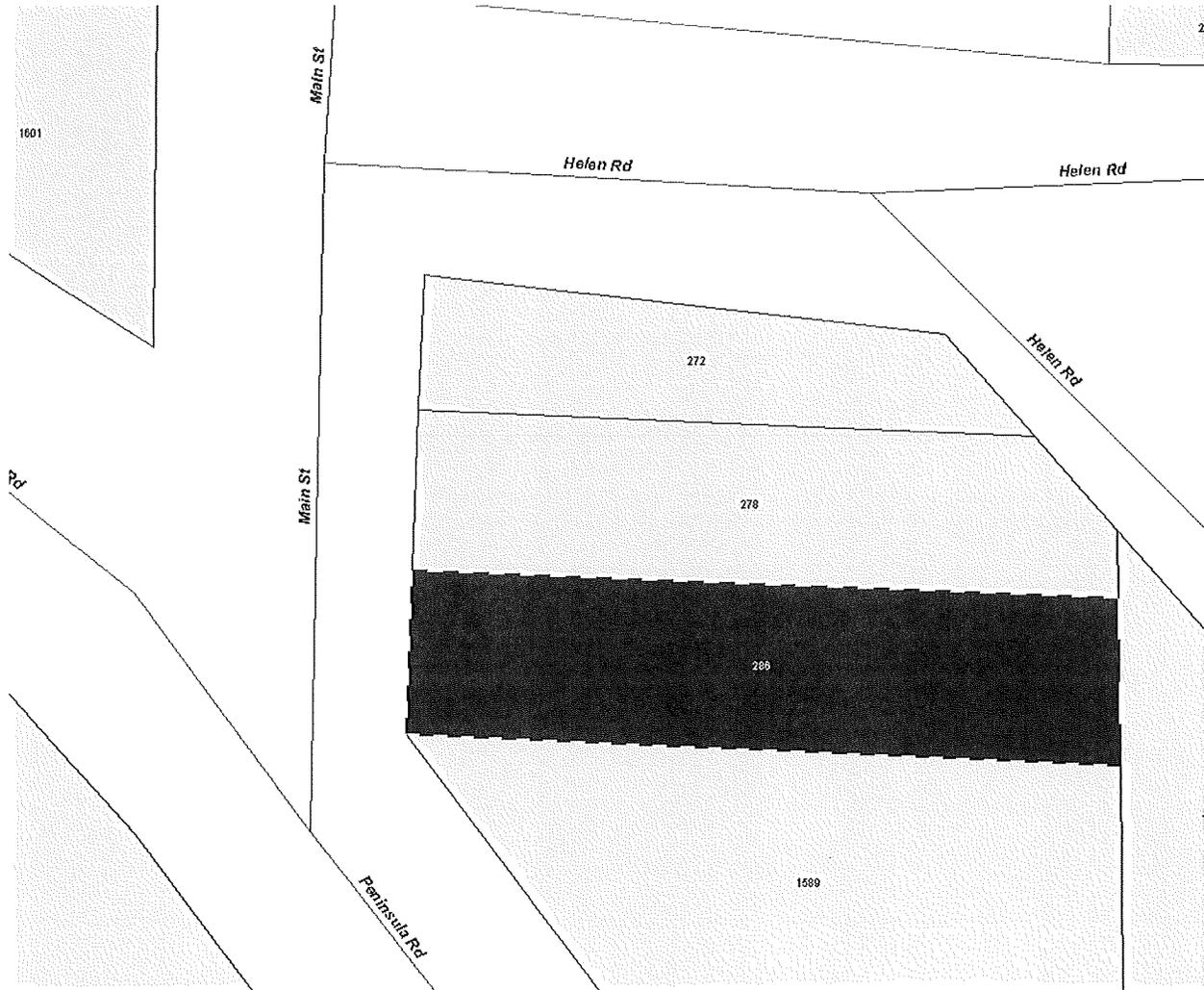
Mayor
Bill Irving

CAO
Andrew Yeates

THE CORPORATE SEAL of the District of Ucluelet was hereto affixed in the presence of:

CAO
Andrew Yeates

SCHEDULE 'A'
Bylaw 1158





Council Report

To: Mayor and Council

File No: Bylaw 1157, 2013

From: Jeanette O'Connor, Chief Financial Officer

Meeting Date: October 8, 2013

Ucluelet Municipal Property Tax Exemption Bylaw for the 2014 Tax Year

RECOMMENDATION:

That Council gives up to three readings to "Ucluelet Municipal Property Tax Exemption Bylaw No. 1157, 2013".

□ PURPOSE:

In order to exempt certain properties from municipal property taxes, the above noted bylaw must be adopted on or before October 31 in the year prior to the next taxation year. This will exempt these certain properties from land and/or improvement taxes for taxation year of 2014.

□ BACKGROUND

The *Community Charter* provides municipalities with the authority to exempt certain lands and/or improvements from municipal property taxation. The general authority provided in section 224, under which council may offer exemptions to a range of properties. The *Community Charter* requires that municipal property taxation exemption bylaws be adopted by October 31 for the subsequent taxation year.

The District of Ucluelet has previously exempted the churches, the Ucluelet Historical Society, which has acquired title to the leased land on Coast Guard Drive for their future museum, the Food Bank on the Edge, which is a non-profit organization, and the Army, Navy & Air Force Veterans, Unit 293. Also previously exempted are the Westcoast Community Resources Centre, the Nu-Chah-Nulth, the Ministry of Child and Family Development, the Vancouver Island Regional Library and the Ucluelet Daycare Society, all of who are renting space at the Ucluelet Community Centre and providing services to the public. In 2011, two additional properties were added to the list of exempt properties which were a piece of property on Peninsula Road, which is now leased from the Ucluelet Consumers' Co-operative by the district and a sublet of a district foreshore lease to the Ucluelet Aquarium Society. There have been no requests received for tax exemption for 2014.

Submitted by,


 Jeanette O'Connor
 Chief Financial Officer

**DISTRICT OF UCLUELET
BYLAW NO. 1157, 2013**

“A Bylaw to Exempt Certain Lands and/or Improvements from
Municipal Property Taxation for the 2014 taxation year”

WHEREAS, the *Community Charter* provides general exemptions from taxation;

AND WHEREAS, the *Community Charter* provides qualifications and exceptions to the general exemptions provided;

AND WHEREAS, the *Community Charter* empowers Council of the District of Ucluelet to, by bylaw adopted by 2/3 of its members; exempt certain lands or improvements or both from taxation;

AND WHEREAS, pursuant to the *School Act* as amended, property that is exempted from taxation under the *Community Charter* is also exempted from taxation under the *School Act*;

AND WHEREAS, it is deemed advisable to enact a new bylaw granting exemption to public worship properties, museum properties, and the interest in municipal buildings of a non-profit organization that uses or occupies as a tenant of the municipality;

NOW THEREFORE the Council of the District of Ucluelet enacts as follows:

Title

- 1) This bylaw may be cited as “Ucluelet Municipal Property Tax Exemption Bylaw No. 1157, 2013.”

Exemption for Public Worship Properties

- 2) The land hereinafter described and the improvements thereon which are set apart and in use for public worship are hereby exempt from taxation under the *Community Charter* for the year 2014.
 - a) Lots 1 and 2, Section 21, Clayoquot Land District, Plan 9522 registered in the name of the Christ Community Church of Ucluelet;
 - b) Lot 1, District Lot 282, Clayoquot Land District, Plan 10396 and Lot 1, District Lot 282, Clayoquot Land District, Plan 9024 registered in the name of the Bishop of Victoria;
 - c) Lot 6, District Lot 282, Clayoquot Land District, Plan 30080 registered in the name of the Ucluelet Congregation of Jehovah’s Witnesses.

Exemption for Museum Properties

- 3) The land hereinafter described and the improvements thereon which are set apart and in use for a museum are hereby exempt from taxation under the *Community Charter* for the year 2014.

- a) Folio 196.410, Block A, District Lot 1507, Clayoquot Land District, Plan 61995, Survey Plan filed with Active Lease to Ucluelet & Area Historical Society, Lands Branch Lease #111228.

Exemption for Non-Profit Organizations Using Municipal Property

- 4) The interest in municipal buildings of a non-profit organization that uses or occupies as a licensee or tenant of the municipality are hereby exempt from taxation under the *Community Charter* for the year 2014.
 - a) Food Bank on the Edge – 160 Sea Plane Base Road – Roll No. 181.060 being that portion of Lot 3, Plan 20323, District Lot 284, Clayoquot Land District that is used and owned by the Food Bank on the Edge;
 - b) Westcoast Community Resources Centre – 500 Matterson Drive - Roll No. 114.960 being that portion of Lot A, Plan VIP56963, District Lot 281, Clayoquot Land District that is used by the Westcoast Community Resources Centre;
 - c) Nuu-Chah-Nulth - 500 Matterson Drive - Roll No. 114.960 being that portion of Lot A, Plan VIP56963, District Lot 281, Clayoquot Land District that is used by the Nuu-Chah-Nulth First Nations;
 - d) Ministry of Child and Family Development – 500 Matterson Drive - Roll No. 114.960 being that portion of Lot A, Plan VIP56963, District Lot 281, Clayoquot Land District that is used by the Ministry of Child and Family Development;
 - e) Vancouver Island Regional Library – 500 Matterson Drive - Roll No. 114.960 being that portion of Lot A, Plan VIP56963, District Lot 281, Clayoquot Land District that is used by the Vancouver Island Regional Library;
 - f) Ucluelet Daycare Society – 500 Matterson Drive - Roll No. 114.960 being that portion of Lot A, Plan VIP56963, District Lot 281, Clayoquot Land District that is used by the Ucluelet Daycare Society.

Exemption for Recreational Properties

- 5) The land and improvements classified by the BC Assessment Authority as Class 8 (Recreation/Non-Profit) and excluding the land and improvements classified by the BC Assessment Authority as Class 6 are hereby exempt from taxation under the *Community Charter* for the year 2014.
 - a) Army, Navy & Air Force Veterans, Ucluelet Unit #293 - Folio 165.000 being Lot 1, Plan 5190, District Lot 282, Clayoquot Land District;

Exemption for Aquarium

- 6) Ucluelet Aquarium Society – Folio 152.020 being a Portion of District Lot 1689, Clayoquot Land District for aquarium purposes, license 113490.

Exemption for Land Leased by the Municipality

- 7) Lease by the District of Ucluelet – Folio 160.000 being a Portion of Lot 2, Plan 3486, District Lot 282, Clayoquot Land District, consisting of the entire frontage on 1604 Peninsula Road of approximately 86 feet, to a lot depth of approximately 120 feet of the Property, Leased from the Ucluelet Consumers’ Co-operative by the District of Ucluelet.

READ A FIRST TIME this x day of **OCTOBER, 2013.**

READ A SECOND TIME this xth day of **OCTOBER, 2013.**

READ A THIRD TIME this xth day of **OCTOBER, 2013.**

ADOPTED this xx^d day of **OCTOBER, 2013.**

CERTIFIED CORRECT: Ucluelet Municipal Property Tax Exemption Bylaw No. 1157, 2013.

Jeanette O’Connor
Chief Financial Officer

THE CORPORATE SEAL of the District of Ucluelet was hereto affixed in the presence of:

Bill Irving
Mayor

Andrew Yeates
Corporate Officer



STAFF REPORT TO COUNCIL

Council Meeting: OCTOBER 8TH, 2013
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: ABBY FORTUNE, DIRECTOR OF PARKS & RECREATION **FILE NO:**

SUBJECT: CERTIFICATES

ATTACHMENT(S): BIRTH CERTIFICATE & MARRIAGE CERTIFICATE

RECOMMENDATION(S):

1. THAT Council receives the certificates for information and input.

PURPOSE:

To receive feedback from Council on proposed certificates for marriages and birth as per the request.

BACKGROUND:

We are currently looking at changing the Marriage certificate background watermark to the District of Ucluelet Logo.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Abby Fortune", is written over a horizontal line.

Abby Fortune, Director of Parks and Recreation.

Wishing you and your family all the best!

**Congratulations
to Ucluelet's
newest citizen!**

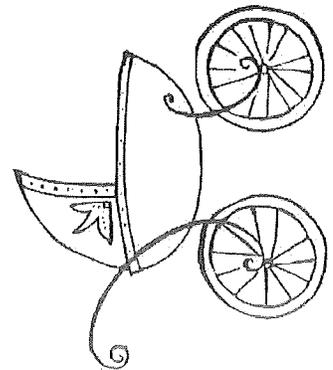
Child's name

Date

Mayor Signature



DISTRICT OF
UCLUELET



CONGRATULATIONS!

_____ and _____

Thank you for choosing Ucluelet as your wedding destination!

Marriage Commissioner Signature

Date

Council & Staff of the District of Ucluelet Signature

Date



We hope to see you again for your anniversaries!